FULL COMMITTEE

The Intellectual Properties Committee met June 21, 2006. The following members present: Dr. Jim Blair, Dr. Tim Pickering, Ms. Carol Roberson, Dr. Tom Caruso, Dr. Tom Sherman, Dr. Craig Nessler, Mr. Ken Miller, Ms. Kay Heidbreder, and a guest, and Debbie Nester recorded the minutes.

Call to Order

Dr. Blair called the IP Committee meeting to order at 12:10 p.m.

Approval of Minutes

Dr. Blair called for a motion to approve the minutes of January 18, 2006 and April 19, 2006. Kay Heidbreder made the motion to accept the minutes, seconded by Dr. Pickering and the motion was unanimously passed.

Disclosures Discussion

Dr. Blair informed the committee that the set up of the practices has helped with the submission of disclosures. The practices have help resolve questions before disclosures are submitted.

Dr. Blair brought to the attention of the committee that a group of undergraduate students have submitted an incomplete disclosure, which he is scheduled to meet with later to discuss, that have submitted as inventor owned. The students used $2000 of a parent fund to do the project and he wanted to know if that should be inventor or university owned. The parent fund does not want any revenue. The committee discussed and said that it should be inventor owned.

Dr. Blair charged the committee to work on a statement to practices about students as inventors.

Dr. Blair brought to the committees attention that an email went out to the students that had a complaint on the IP Disclosure number 03.118 with information on the disclosure and the information provided by Mr. Mike Whitham. He said that there is still a possibility that it could come back to the committee. He wanted them to know what had been done and to be aware.
**Future Meetings**

Dr. Blair reported that he will be retiring as of August 1, 2006. There are no plans for replacing him. He discussed with the committee who could chair the committee at future meetings. Dr. Sherman made a motion that Dr. Pickering convene the committee and handle the disclosures on behalf of the IPC, seconded by Dr. Nessler and the motion was unanimously passed. Dr. Pickering recused himself.

**VTIP Business**

VTIP will be getting positions that will help with the completing of disclosures. They should be there by July 1. They will be hired by Virginia Tech but housed at VTIP.

Ms. Roberson asked the committee if anyone is interested in being on the search committee for these positions to inform Mr. Coburn.

Dr. Blair said that these positions should help faculty with the completing of the disclosures and the committee can focus on the policy issues.

Dr. Blair asked Ms. Heidbreder if she has heard any updates from the Board of Visitors. She said that the Board has not made any new members yet and she has not heard any new updates.

Ms. Heidbreder had an update to the question that Mr. Coburn had about the Patent office accepting electronic signatures. She said that the patent office can accept electronic signatures but the notary public still needs to witness the electronic signature and electronically sign at the same time.

**Adjournment**

Dr. Sherman made the motion to adjourn at 12:46, seconded by Tom Caruso and the motion was unanimously passed.