Commission on Classified Staff Affairs Agenda  
November 10, 2005  
3:30 p.m., 325 Burruss Hall

**Present:** Judy Alford, Sue Ellen Crocker, Carolyne Dudding, Mike Freel, Kenneth Miller, Wanda Sparks for Kellie Morris, Fred Piercy, Diane Reaver, Wyatt Sasser, Becky Saylors, Mike Harness for Gerhardt Schurig, Linda Woodard, Jon Wooge

**Absent:** Erin Cwick, Chanda Dodd, Walter Hartman, Shelly Nickols-Richardson, Catherine Caldwell

**Guest:** Debbie Freed, Alternative Transportation Manager

Chair Judy Alford called meeting to order at 3:32 PM. The agenda approved as presented. New members were introduced: Mike Freel replaces Charlie Stott; Catherine Caldwell replaces Phyllis Olinger; and Erin Cwick replaces Emily Louden.

1. **Discussion On Promoting Alternative Transportation**

The discussion continued regarding alternate transportation. The possibility of using the Two Town Trolley was considered as one option for employees living in the Christiansburg area. The trolley makes numerous stops in Christiansburg and Blacksburg. Employees would need permission from businesses in order to park in their lots all day. Debbie Freed will check on the trolley schedule to see if using it is a viable option. (In a follow-up note from Ms. Freed, it was reported that the Two Town Trolley does not start operating until 12:15 p.m. on weekdays. This route was established as a “shopping” route to provide transportation to and from the NRV Mall and Wal-Mart area of Christiansburg. As it stands, it is not a feasible commuter route.)

It was suggested that a survey be conducted on employee interest in “park and ride” locations for the BT. A proposal would need to be written and presented to Steve Mouras, Director of Transportation, for consideration, and then sent on to Kurt Krause, Vice President for Business Affairs.

2. **Reports:**

- **CEOD – Sue Ellen Crocker**

The commission is working on activities for Martin Luther King Day including inviting Jessie Jackson as the featured speaker. Also discussed were department annual reports and what is required of departments to fulfill the diversity requirement.

- **Benefits Committee – Wyatt Sasser**

The committee did not meet in November; the next meeting is scheduled for December.
• Staff Senate – Judy Alford

The senate held its first annual multicultural staff reception and it apparently went over well. The senate has received good feedback. It is hoped that it will become annual event.

3. **Next meeting December 8, 2005**

Due to schedule conflicts, it was decided to cancel this meeting unless any urgent agenda items are identified. The next meeting will be January 12.

4. **Other Business**

• Campus Climate Workshop Forum, sponsored by Student Affairs, is scheduled for Monday, November 14. Employees may register up through Friday, November 11. It is being held after normal work hours with dinner provided. It is designed to look at issues of life, work life, and student life.

• Several commission members volunteered to assist with the Employee of the Week program.

• SAFE (Staff Association for Facilities Employees) is looking for information on the impact of sports on departments. Facilities work load is considerably increased after home games. Last year there were some break-ins in buildings. They would like to know if other areas or departments of the university are also affected in some way.

There being no further business, the meeting adjourned at 4:40 PM.