Commission on Classified Staff Affairs Agenda  
September 7, 2005  
1:30 p.m., 325 Burruss Hall  

Present: Judy Alford, Sue Ellen Crocker, Chanda Dodd, Carolyne Dudding, Mike Harness for Gerhardt Schurig, Walter Hartman, Kenneth Miller, Kellie Morris, Phyllis Olinger, Fred Piercy, Diane Reaver, Wyatt Sasser, Becky Saylor, Charles Stott, Linda Woodard, Jon Wooge  

Absent: Emily Louden, Shelly Nickols-Richardson  

Guests: Jean Brickey, Staff Senate President  

A. Introductions  
Chair Judy Alford called the meeting to order at 1:35 PM. The agenda was approved as written. Commission members introduced themselves.  

B. Review Purpose of Commission and Set Goals for the Year  
Alford reviewed the commission’s charge. She and the other commission chairs will be meeting with President Steger on September 16, at which time she will present the commission’s goals for the coming year. After much discussion, the commission decided on the following:  

1. Publicity/Awareness  
The commission will work closely with Staff Senate in order to emphasize the importance of staff participation in shared governance.  

2. Staff Development  
The commission will work closely with Human Resources to provide input on staff training and professional development needs, promote support for staff development and publicize programs.  

3. Promote Alternate Transportation  
With the gas prices and shortages, we feel this is a good time to promote car pooling and alternative transportation in order to conserve fuel and save the environment. We will work with the Vice President for Business Affairs and the Director of Fleet Services on this goal.  

4. Town Hall Meetings  
The commission will work closely with Staff Senate to sponsor and promote town hall meetings in order to provide up-to-date information and gain staff input on the Higher Education Restructuring Act and other issues of importance to staff.
5. Staff Survey
The commission will work closely with the Staff Senate in assessing the needs of staff articulated through the staff survey and provide any assistance and guidance as needed.

Additional suggested topics for meetings include the new campus violence policy, benefits update, and task force on child care.

C. Meeting Schedule for the Coming Year
The second Thursday was suggested as a possible date. Members who are not at the meeting will be contacted to see if they are available.

There being no further business, the meeting adjourned at 2:45 PM.