

Minutes

Commission on Graduate Studies & Policies

September 13, 2002

1:30 PM — 3:00 PM

206 Sandy Hall

Present: Dr. Ruth Grene, Dr. Stephen Boyle, Dr. Greg Brown, Dr. Ron Daniel, Dr. David de Wolf, Dr. Klaus Elgert, Mr. Brian Johnson, Dr. Rakesh Kapania, Ms. Margaret Merrill, Dr. Kent Murrman, Dr. John Ney, Dr. Mehdi Setareh, Ms. Miya Simpson, Dr. Andy Swiger, Mr. Jan van Aardt

Absent with Notification: Mr. Nick Amico, Dr. Karen DePauw, Dr. Eileen Hitchingham, Ms. Patricia Foutz, Dr. Mike Moore, Ms. Mary Schaeffer, Ms. Angie Webb

Invited Guests: Dr. Roger Avery, Mr. Marvin Foushee, Ms. Nancy Feuerbach

Dr. Stephen Boyle agreed to act as chair for the September 13 meeting as Dr. Grene was uncertain she would be able to attend. Dr. Boyle opened the meeting by asking old and new commission members to introduce themselves. Dr. Boyle noted that last year many agenda items (reports) were submitted electronically to commission members prior to the meeting dates. The commission found this to be a timesaving device and most business could then be conducted within an hour timeframe. Dr. Boyle suggested that at the next meeting the commission consider this practice for the upcoming year.

Approval of the agenda: Approved.

Approval of minutes from April 17, 2002: Approved.

Committee Reports

Graduate Curriculum Committee: Dr. Avery noted that traditionally the vice-chair of CGS&P serves as chair of GCC. Dr. Boyle suggested this item be discussed under New business. Dr. Avery reviewed the minutes from the September 12 meeting. Dr. Grene asked Dr. Avery to describe the minor correction under item (1) *Name Change: Genetics, Bioinformatics and Computational Biology*. Dr. Avery said that the SCHEV cover sheet needed a couple of departments added from the College of Arts and Sciences to better reflect that this program is a university-wide effort. Biology and Computer Science will be added under item number 11 on the SCHEV cover sheet. Dr. Avery emphasized that the commission was being asked to approve a name change only. Program details would be worked out at a meeting scheduled for later that same day. Mr. Marvin Foushee noted that the current designator for Genetics is GEN. He recommended that the commission consider the GBCB designator to more appropriately recognize the name of the program. Mr. Foushee's recommendation and the GCC minutes from September 12, 2002 were approved.

Graduate Student Appeals: No report. Dr. Boyle said that this body usually meets on an ad hoc basis. There has been no meeting to-date. Dr. Avery said the appeals procedure was described in the graduate catalog.

Graduate Student Relations: No report.

Degree Requirement Standards Criteria and Academic Policy (DRSCAP): Dr. Klaus Elgert reviewed the previous year's activity. Dr. Boyle said this committee looks at general policies that come through concerning new programs and changes in existing programs where policies apply to the Graduate School.

Other Reports

Graduate Student Assembly (GSA): No report. The GSA is in the process of appointing new members to the commission.

Graduate Honor System (GHS): Dr. Boyle asked Mr. Brian Johnson to introduce himself to the commission and describe his qualifications for the position of Chief Justice of the Graduate Honor System. The commission expressed unanimous approval of this appointment and welcomed Mr. Johnson to the commission. Mr. Johnson reported that there were currently seven cases in the system, several from the spring and two from the summer. There is an upcoming training session next week in which seventy new faculty and graduate student volunteers will be trained. Mr. Johnson expects the seven cases to be concluded within the next one and one-half months.

University Library Committee: No report

Old Business: None

New Business: Dr. Boyle reminded the commission that they needed a vice-chair. The vice-chair will also serve as chair of the Graduate Curriculum Committee and assume the responsibility of chair of the commission the following year. Dr. Boyle asked commission members to be ready to name a vice-chair at the next meeting. The next meeting will be October 2nd. The commission voted to omit the September 18 meeting from the fall schedule. Dr. Avery reminded the commission that the other committees, i.e., Graduate Student Appeals, Graduate Student Relations, and Degree Requirement Standards Criteria and Academic Policy, needed chairs and new members. Dr. Boyle asked Dr. Grene to consider assigning commission members to committees. Dr. Grene will contact commission members if they do not state a committee preference.

Announcements: Dr. Boyle asked if there had been any action taken on the commission's resolution regarding redistribution of graduate teaching assistantships based on demand. Dr. Avery stated that budget concerns have taken priority in discussions in the provost's office.

Adjournment: The meeting was adjourned at 2:30 PM.

Respectfully submitted:

Dr. Karen P. DePauw, Vice Provost for Graduate Studies and Dean of the Graduate School