

Minutes

Commission on Graduate Studies & Policies

October 2, 2002

3:30 — 5:00

206 Sandy Hall

Present: Dr. Stephen Boyle, Dr. Karen DePauw, Dr. David de Wolf, Dr. Klaus Elgert, Dr. Ruth Grene, Dr. Eileen Hitchingham, Mr. Brian Johnson, Dr. Rakesh Kapania, Ms. Margaret Merrill, Dr. Kent Murrmann, Mr. Rishi Pande (for Mr. Nick Amico), Ms. Mary Schaeffer, Dr. Mehdi Setareh, Ms. Miya Simpson

Absent with Notification: Dr. Ron Daniel, Dr. John Ney, Mr. Nick Amico

Absent without Notice: Mr. Jan van Aardt, Dr. Mike Moore, Dr. Andy Swiger, Dr. Brenda Winkel

Conference Call In: Ms. Patti Foutz

Invited Guests: Dr. Roger Avery, Mr. Marvin Foushee, Ms. Nancy Feuerbach, Ms. Angela Webb, Dr. Elaine Scott

Dr. Ruth Grene called the meeting to order and asked attendees to introduce themselves.

Approval of the agenda: Approved.

Approval of minutes from September 13, 2002: Approved, with amended sentence under *Graduate Student Appeals*. The sentence will be modified to read Dr. Boyle said that this body usually meets on an ad hoc basis.

Committee Reports

Graduate Curriculum Committee: Dr. Avery presented the minutes from the September 26th GCC meeting as well as the revised minutes from the September 12th GCC meeting. In particular, Dr. Avery noted the approval of two name and designator changes (9/26), and the proposal for MS & PhD Degree Programs in Biomedical Engineering (9/12). The minutes were approved.

Graduate Student Appeals: No report.

Graduate Student Relations: No report.

DRSCAP: No report.

Other Reports

Graduate Student Assembly (GSA): No report.

Graduate Honor System (GHS): Mr. Brian Johnson reported that the caseload was down to five. Recently GHS had a training session, which resulted in almost forty new volunteers.

University Library Committee: No report

Dr. Karen P. DePauw, Vice Provost for Graduate Studies and Dean of the Graduate School:
Dr. DePauw reviewed the two handouts distributed to commission members. The first handout generally highlighted Dr. DePauw's belief in and vision of graduate education, as well as key emphases in the

upcoming years, and tasks and issues facing graduate education at Virginia Tech. The second handout itemized a few selected policies and procedures topics Dr. DePauw would like the commission to review.

Dr. Elaine Scott: Biomedical Engineering MS & PhD Degree Programs

Dr. Scott reviewed the proposal and the resolution for the Biomedical engineering MS and PhD Degree Programs in Biomedical Engineering. The Board of Visitors has recently approved the Virginia Tech-Wake Forest School of Biomedical Engineering & Sciences. The resolution currently before the commission would establish the Virginia Tech-Wake Forest University Biomedical and Engineering MS and PhD degrees, which would be offered through the school. The commission approved the resolution. The resolution will be forwarded to the president's office for the upcoming University Council meeting.

Old Business:

The commission voted to meet from 3:30 PM — 4:30 PM. Minutes and committee reports will be submitted electronically to commission members prior to meeting dates

Dr. Grene requested volunteers for membership on the Degree Requirements, Standards, Criteria, and Academic Progress committee. Dr. Elgert, Dr. Boyle, Dr. Murrmann, and Mr. Johnson agreed to serve on the committee. Dr. Moore will be asked to consider serving again. The committee will select a chair from among their membership. Dr. Avery will continue in his capacity as an advisor.

Dr. Grene requested volunteers for membership on the Graduate Student Appeals committee. Dr. de Wolf and Ms. Merrill will serve; Dr. Grene will invite Dr. Ney to serve again. Ms. Feuerbach will ask Mr. van Aardt if he is would consider renewing his membership on this committee.

Dr. Grene requested volunteers for membership on the Graduate Student Relations committee. Ms. Foutz, Dr. Rakesh Kapania, and Ms. Margaret Merrill agreed to serve on this committee. Ms. Feuerbach will ask Mr. van Aardt if he is would consider renewing his membership on this committee.

Dr. Gene will invite Dr. Brenda Winkel to serve as Vice Chair of CGS&P. The Vice Chair also serves as chair of the Graduate Curriculum Committee.

New Business: none

Announcements: none

Adjournment: The meeting was adjourned at 4:45 PM.

Respectfully submitted:

Dr. Karen P. DePauw, Vice Provost for Graduate Studies and Dean of the Graduate School