

Minutes

Commission on Graduate Studies & Policies

February 19, 2003

3:30 PM — 4:30PM

206 Sandy Hall

Present: Dr. Stephen Boyle, Dr. Karen DePauw, Dr. David de Wolf, Dr. Klaus Elgert, Dr. Ruth Grene, Dr. Eileen Hitchingham, Dr. Rakesh Kapania, Ms. Megan Madden, Ms. Margaret Merrill, Dr. Mehdi Setareh, Ms. Miya Simpson, Dr. Brenda Winkel

Absent with Notification: Mr. Nick Amico, Dr. Ron Daniel, Mr. Brian Johnson, Dr. Kent Murrmann, Dr. John Ney, Mr. Anthony Scardina, Ms. Mary Schaeffer

Absent without Notice: Mr. Murali Krishnan Gunasekaran, Dr. David M. Moore

Invited Guests: Dr. Roger Avery, Mr. Marvin Foushee, Ms. Nancy Feuerbach, Ms. Angie Webb

Conference Call In: Ms. Laura Fornash

Dr. Ruth Grene called the meeting to order. Dr. Grene introduced Ms. Laura Fornash. Ms Fornash is the extended campus representative who has been invited to fill the position left vacant by Ms. Patti Foutz.

Approval of the agenda: Approved.

Approval of minutes from February 5, 2003: Approved.

Committee Reports

Graduate Curriculum Committee: Minutes from February 13, 2003 were approved. In order to clarify the tabled items, which are part of the proposed bioinformatics curriculum, Dr. Grene will attend the next Graduate Curriculum meeting. Dr. Avery commented that, for new programs, it was routine to invite someone from the program to attend the GCC meeting.

Graduate Student Appeals: Dr. David de Wolf reported that an appeal is on going. The commission accepted the report.

Graduate Student Relations: Dr. Grene invited Ms. Fornash to fill the position vacated by Ms. Foutz on the Graduate Student Relations committee. Ms. Fornash accepted.

Degree Requirement Standards Criteria and Academic Policy (DRSCAP): No report.

Other Reports

Graduate Student Assembly (GSA): No report.

Graduate Honor System (GHS): No report.

University Library Committee: The report, submitted electronically, was approved. Dr. Eileen Hitchingham reviewed the LibQUAL results for 2002, which were presented at the January 28 University Library Committee meeting. Respondents to the survey rated the library higher than other research libraries. Dr. Hitchingham reported that reported usage of the library was less than at other research universities. She suggested that this might be something to address in future curriculum planning. Ms. Margaret Merrill recommended more interaction between staff/department librarians and faculty advisors.

She encouraged multiple points of contact with students to educate them on the range of resources available through the university library, as well as how to best use the resources. Orientation and Graduate Education Week were given as examples of well-publicized and regularly scheduled events that could incorporate information sessions for students. Dr. Brenda Winkel suggested that Virginia Tech get a site license for EndNote.

Old Business: None

New Business: None

Announcements: None

The meeting was adjourned at 4:06 PM.

Respectfully submitted:

Ms. Nancy B. Feuerbach, on behalf of

Dr. Karen P. DePauw, Vice Provost for Graduate Studies and Dean of the Graduate School