

Minutes

Commission on Graduate Studies & Policies

May 7, 2003

3:30 — 4:30 p.m.

206 Sandy Hall

Present: Dr. Stephen Boyle, Dr. Karen DePauw, Dr. David de Wolf, Dr. Klaus Elgert, Dr. Ruth Grene, Dr. Eileen Hitchingham, Dr. Rakesh Kapania, Ms. Megan Elwood Madden, Ms. Margaret Merrill, Dr. Kent Murrmann, Dr. Mehdi Setareh, Dr. Brenda Winkel

Absent with Notification: Dr. Ron Daniel, Ms. Angie Webb

Absent without Notice: Mr. Brian Johnson, Dr. David Moore, Dr. John Ney, Mr. Anthony Scardina, Ms. Mary Schaeffer, Ms. Miya Simpson, Mr. Nick Amico

Conference call in: Ms. Laura Fornash

Invited Guests: Dr. Roger Avery, Mr. Marvin Foushee, Ms. Nancy Feuerbach

Approval of the agenda: Approved

Approval of minutes from April 16, 2003: Approved

Committee Reports

Graduate Curriculum Committee: Dr. Avery reviewed the GCC meeting minutes from April 24, 2003. The minutes were approved.

Graduate Student Appeals: No report.

Graduate Student Relations: Ms. Fornash reported that the Rights and Responsibilities committee was meeting at the end of the month.

Degree Requirement Standards Criteria and Academic Policy (DRSCAP): No report.

Other Reports

Graduate Student Assembly (GSA): Ms. Madden reported that the GSA had a new constitution. The last meeting included discussion of the computer privacy document. New officers have been elected. At the next meeting, the GSA will discuss the possibility of re-addressing the resolution requiring evaluation of graduate students. The report was approved.

Graduate Honor System (GHS): No report.

University Library Committee: Dr. Eileen Hitchingham discussed the ULC meeting minutes from March 25, 2003, which were originally presented at the April 2nd meeting of CGS&P. She reviewed the LibQUAL+ survey graph, which illustrated response peaks following the initial mailing and later reminders. Dr. Hitchingham reported that there would be a change in copier service, prompted by data received from a previous survey. Copiers and the copier support office will be located on the fourth floor. Dr. Hitchingham presented a summary of fees charged by the library. The report was approved.

Old Business: None.

New Business: Dr. Hitchingham opened a discussion of the development and charge of the sub-committee on Information Literacy Programs. The committee's charge would be to study and recommend actions regarding the development of policy or procedures for providing graduate students with opportunities to develop/improve information literacy skills. Membership on the committee will be voluntary and can include representatives from CGS&P, the university library, the extended campus, the college dean level, and Dr. Nan Siemans. Dr. Boyle volunteered to represent CGS&P. Ms. Merrill recommended asking a faculty member from Entomology and also indicated her willingness to participate as a committee member. Dr. Kapania offered to identify a graduate student participant. Dr. Hitchingham will take the suggestions from CGS&P to Dr. Siemans. The commission approved the formation of the subcommittee.

Announcements: Dr. DePauw reported that University Council approved three new degrees. She thanked the commission for their service to the university.

Adjournment: The meeting was adjourned at 4:07 p.m.

Respectfully submitted:

Ms. Nancy B. Feuerbach, on behalf of

Dr. Karen P. DePauw, Vice Provost for Graduate Studies and Dean of the Graduate School