

Minutes

Commission on Graduate Studies & Policies

March 3, 2004

3:30 pm — 4:30 pm

206 Sandy Hall

Present: Mr. David Avery, Dr. Stephen Boyle, Dr. Scott Case, Dr. Don Creamer, Dr. Ron Daniel, Dr. Karen DePauw, Dr. Klaus Elgert, Dr. John Hillison for Dr. Jerry Gibson, Dr. Eileen Hitchingham, Mr. Greg Lemmond, Ms. Meagan Elwood Madden, Ms. Margaret Merrill, Ms. Tina Peterson, Ms. Mary Schaeffer, Mr. Terrell Strayhorn, Dr. Sherri Turner

Absent with Notification: Ms. Laura Fornash, Dr. Rakesh Kapania, Dr. Kent Murrmann, Dr. John Ney, Ms. Yvette Quintela, Dr. Dvajad Salehi, Dr. Mehdi Setareh, Dr. H. Dean Sutphin for Sharron Quisenberry

Conference call in: Professor Ron Kagawa

Invited Guests: Dr. Roger Avery, Ms. Nancy Feuerbach, Mr. Marvin Foushee, Ms. Angie Webb,

Approval of the agenda: Approved.

Approval of minutes from February 18, 2004: Approved.

Committee Reports

Graduate Curriculum Committee (GCC): The commission voted to approve the GCC minutes from February 26, 2004.

Graduate Student Appeals: Dr. Sherri Turner reported that there was a new appeal; the appeals committee is scheduled to meet next week. Approved.

Graduate Student Relations: Dr. Karen DePauw reviewed the document, Building Graduate Community: Expectations for Graduate Education at Virginia Tech. This document was originally presented to the commission as the Rights and Responsibilities document and was discussed and approved. The revised document has been reviewed and approved by the Graduate Student Assembly, the Faculty Senate, and the Commission on Research. Kay Heidbreder, Virginia Tech Associate General Counsel, also reviewed the document and suggested some modifications. The commission discussed the suggestions with the and further modifications were made to the document based on counsel's suggestions. Mr. Gupta will ensure that the commission members receive an updated copy of the document prior to the council meeting.

Degree Requirement Standards Criteria and Academic Policy (DRSCAP): Current policy requires doctoral candidates to have an advisory committee of five faculty members. Dr. Scott Case presented the committee's recommendation to reduce the number from five to four faculty members. Following discussion, Dr. Case agreed to reword the recommendation and forward it to commission members.

Dr. Case reported that the committee was currently discussing a recommendation to encourage and allow the manuscript format for electronic theses and dissertations. The committee is also looking at the definition of graduate assistants (GTAs, GRAs, and GAs).

Other Reports

Graduate Student Assembly (GSA): Tabled

Graduate Honor System (GHS): Tabled.

University Library Committee (ULC): Tabled.

Old Business: None.

New Business: None.

Announcements: None.

Adjournment: The meeting was adjourned at 4:30 p.m.

Respectfully submitted:

Ms. Nancy B. Feuerbach, on behalf of

Dr. Karen P. DePauw, Vice Provost for Graduate Studies and Dean of the Graduate School