

Minutes

Commission on Graduate Studies & Policies

November 17, 2004

3:30 pm – 5:00 pm

206 Sandy Hall

Present: Mr. Chris Bassler, Dr. Scott Case, Dr. Karen DePauw, Dr. Klaus Elgert, Dr. François Elvinger, Mr. Marvin Foushee, Professor Bill Galloway, Mr. Greg Lemmond, Dr. John Moore, Dr. Jerry Niles, Dr. Donald Orth, Ms. Yvette Quintela, Dr. Fred Richardson for Dr. Sue Murrmann, Dr. Carolyn Rude, Dr. Nan Seamans, Ms. Chris Thomas

Absent with Notification: Dr. Ron Daniel, Dr. Kevin Davy, Ms. Lauren Good, Mr. Steven Hall, Dr. Eileen Hitchingham, Professor Ron Kagawa, Dr. Rakesh Kapania, Dr. Tom Ollendick, Dr. Susan Short

Absent without notification: Mr. Terrell Strayhorn

Invited Guests: Dr. Roger Avery, Ms. Nancy Feuerbach, Mr. Marcus Ly, Ms. Angie Webb

Approval of the agenda: Approved.

Approval of minutes from November 3, 2004: Approved.

Committee Reports

Graduate Curriculum Committee (GCC): Dr. Roger Avery reviewed the minutes of the November 11 meeting. The commission approved the minutes, including the resolution for “Establishment of a Master of Building/Construction Science and Management Degree Proposal in the Virginia Tech College of Architecture and Urban Studies”. The resolution will be presented at the next meeting of the University Council for a first reading.

Graduate Student Appeals: No report.

Graduate Student Relations: No report.

Degree Requirement Standards Criteria and Academic Policy (DRSCAP): Dr. Scott Case presented two items for discussion.

(1) Visiting Graduate Students

Following discussion, the commission agreed to place a limitation on the amount of time a student may spend in the “visiting graduate student status”. The requirement will now read:

Visiting Graduate Student

A graduate student in good standing at another university may be permitted to take graduate courses by submitting a Visiting Graduate Student Letter of Approval, available in the Graduate School office or at <http://www.grads.vt.edu>. *This status is normally limited to one calendar year or 18 credit hours.*

(2) Changing the language, which describes the membership of the master’s final examination committee.

Following discussion, the commission agreed to change the language to:

Final Examination (Master's)

An oral and/or written final examination is required of all master's programs (see departmental policy for specific format). Please review the preceding sections on Registration, Scheduling of Examinations, and Completion of Examinations for appropriate information. *Normally, the advisory committee will carry out*

the examination, and can be supplemented by additional members as appropriate. For some non-thesis master's programs, final exams are not structured as above. For more information about such programs consult the departmental policies and procedures document.

Other Reports

Graduate Student Assembly (GSA): No report.

Graduate Honor System (GHS): No report.

University Library Committee (ULC): No report.

Old Business: Dr. Seamans will present a revised information skills resolution for discussion at the next meeting. The commission will also discuss Dr. Riad's responses to the commission's questions/concerns about the VT-MENA program at the next meeting.

New Business: Dr. DePauw suggested that the commission consider two agenda items at a future meeting:

(1) A discussion of "executive master's degrees".

Dr. Avery will distribute a degree inventory list to the commission prior to this discussion.

This discussion could also include "online degrees".

(2) A general conversation about developing a graduate faculty

Adjournment: The meeting was adjourned at 4:11 p.m.

Respectfully submitted:

Ms. Nancy B. Feuerbach, on behalf of

Dr. Karen P. DePauw, Vice Provost for Graduate Studies and Dean of the Graduate School