

**COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS
MINUTES
April 14, 2005**

Attendance: Jennifer Abel (telecon), Scott Baker (telecon), Mike Barnett for Melinda Cep, Marco Caiado, Jeri Childers, Jack Davis, John Dooley, Gene Egger, Ken Eriksson, Mike Lambur, Judi Lynch, Susan Prillaman, Robert Shaffer, Judith Shrum, Rodney Thompson

Absence: Linda Burcham, Eileen Crist, S. K. De Datta, Joe Eifert, Jim Pease, Sharron Quisenberry, Glenda Scales, Ted Settle, Pat Sobrero

Guest: Gary Long

1. Welcome and Introductions

Judith Shrum welcomed members to the meeting. Self-introductions were made.

2. Agenda Approval

The agenda was approved as presented.

3. Approval of Minutes, March 17, 2005

The March 17, 2005 Minutes were approved electronically with one correction of the composition of the outreach awards committee, and have been forwarded to University Council for approval.

4. Vice-Chairman's Report

Judith Shrum reported that at the University Council meeting on March 21, a proposal for a new bachelor's degree in Agricultural Sciences received its first reading. At the April 4 meeting, there was a second reading for the bachelor's degree in Agricultural Sciences, which was approved. Also on April 4, Grant Otto from the Commission on Student Affairs presented a resolution on university judicial procedures on a stalking policy, and on a definition of a formal organization event for student organizations. Klaus Elgert made a presentation from the Commission on Graduate Studies and Policies for their resolution for expanding the membership of the Library Committee. Virginia Fowler presented a resolution from the Commission on Undergraduate Studies and Policies for the bachelor of Agriculture Technology degree and for what "distinction" means in Agriculture Technology. Sam Easterling presented on behalf of University Council a resolution for changing the membership of the University Council, which is the result of President Steger's commission of a task force to study the membership of University Council to make sure it is representative. Dr. Shrum provided copies of these resolutions.

Mr. Ralph Byers, director of Government Relations at Virginia Tech will be invited to attend the May meeting of the COIA to discuss the new restructured Higher Educational Financial and Administrative Operations Act, which is formally the Charter University proposal that was passed by the Legislature. It will have some interesting aspects that will affect outreach. Elections will also be held at the May meeting. The awards recognition, which has traditionally been held at the May meeting of the COIA, will be held in the fall as part of Founder's Day which is September 29.

5. Action Items

- Planning for Signature Event in Fall
Dr. Jeri Childers reported from the Fall Workshop Planning Subcommittee, which consists of Ted Settle, John Dooley, Judi Lynch, with Jeri Childers as Chair of the Subcommittee. Jeri shared a copy of their updated report, which incorporated information from the flip chart discussions from the March COIA meeting, and discussed the new document. Dr. Martin Jischke, President of Purdue University, has accepted President Steger's invitation to participate at the fall signature event. It was proposed that the Plenary session should start earlier at 1:30 p.m. to give more time for the keynote speaker and Q&A session; the reception would be at 5:00 p.m. There were discussions and suggestions about panel selection, invitations to university community, and marketing. A communiqué to save the date should be sent out before the end of the semester. The formal invitation should not be sent out until the week prior to the first week of class. September 28 is the date for the signature event, and members were asked to mark calendars.
- Presentation of Slate of Officers from Nominating Committee

Mike Lambur reported from the nominating committee consisting of Glenda Scales, Marco Caiado, and Mike Lambur. Dr. Lambur presented the slate as Judith Shrum, chair; and Ken Eriksson, vice chair. Since there were no other nominations, the nominations were closed, seconded and approved as presented.

6. Information Items

Reports:

- **Awards Committee**
 - Outreach
Gary Long reported that the sub-committee for the Alumni Awards for Outreach Excellence consisted of Gary Long, chair; Ted Settle; Ken Eriksson; Melinda Cep, and Susan Prillaman. The group found that the nominations were outstanding and recommends that the nominees who were not chosen this year should re-apply for next year. There were 9 nominations for the individual award and 3 nominations for the team award. The committee recognized winners for both the individual and team awards. Awards winners will be formally recognized in the fall as part of Founder's Day celebrations.
 - International
Jack Davis reported that the sub-committee for the Alumni Awards for International Education and Alumni Award for International Outreach and Research consisting of Gene Egger, Kathleen Stadler-Thompson, Tarun Sen, Kim Beisecker and Jack Davis, met on April 4 and reviewed 12 nominees. The committee recognized winners for both awards. Awards winners will be formally recognized in the fall as part of Founder's Day celebrations.
- **Outreach Council**
The Outreach Council met on March 29 and toured The Inn at Virginia Tech and Skelton Conference Center, which will open on July 10.
- **UCIA**
UCIA will meet on April 15.
- **P&T Sub-Committee**
Jack Davis gave a report from the P&T Sub-committee: Ken Eriksson, Pat Sobrero, Jeri Childers, Gary Long, John Dooley and Jack Davis. A draft report was sent out electronically to the Commission. Dr. McNamee has reviewed this document and suggested several minor changes. We are looking at the recognition of outreach activities in context of teaching, research and international activity. The committee has moved the concept of scholarship to the forefront of the document as research and creative activity. The committee will not meet again this year. Other comments will be welcomed at the May 5 meeting for additional editorial changes.

The next meeting is scheduled on May 5, 3:30-4:30 p.m., President's Board Room (210 Burruss).

Meeting adjourned.

Respectfully submitted,

Linda Price
Recording Secretary