

**COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS
MINUTES
January 19, 2006**

Attendance: Mike Barnett, Mike Bertelsen for Sharron Quisenberry, Jeri Childers, S. K. De Datta, Jack Davis, Erin Dolan, John Dooley, Gene Egger, Ken Eriksson, Will Eyestone, Susan Hagen, Saul Halfon for Eileen Crist, Judith Shrum, Rodney Thompson

Absence: Jennifer Abel, Scott Baker, Linda Burcham, Osama Marzouk, Mark McCann, Ewen McLean, Jim Pease, Susan Prillaman, Glenda Scales, Ted Settle

Guest: Susan Felker

1. Welcome and Introductions

Judith Shrum welcomed members to the meeting. Self-introductions were made.

2. Agenda Approval

The agenda was approved as presented.

3. Approval of Minutes, December 8, 2005

The December 8, 2005 Minutes were approved electronically and have been forwarded to University Council for approval.

4. Chairman's Report

At the February 9 COIA meeting, Valerie Harcastle will give a presentation of how the College of Liberal Arts and Human Sciences is presenting the OIA activities of their faculty.

Ralph Byers will attend the April 13 COIA meeting to discuss the effect of the restructuring of higher education (Charter University) and the implications for OIA.

Upcoming meetings are: February 9, March 16, April 13, and May 11.

This is the year of study abroad, which is a congressional proclamation.

5. Vice-Chairman's Report

The College of Science now has an outreach committee. Ken Eriksson is on the college committee and will represent COIA. The first meeting will be within the next two weeks.

He reported on outcomes from the January 17 Faculty Senate meeting.

6. Action Items

There was continued discussion on measures of outreach/scholarship of engagement from Commission members.

There was discussion from the materials that Judith Shrum sent out electronically from the Driscoll and Lynton book, Making Outreach Visible: A Guide to Documenting Professional Service and Outreach. This was a major national project in which faculty from top 30 major research universities were brought together to look at models to make outreach visible. These models may be used at the Outreach NOW 2006 workshops.

Awards description

Ken Eriksson described the three awards in outreach:

- Alumni Award for Outreach Excellence (individual)
 - \$2,000 award and a plaque
- Alumni Award for Outreach Excellence (team)
 - \$2,000 shared award with team and a plaque
- College Awards for Outreach Excellence (8 college awards – individual or team)
 - \$500 per award and a plaque

When the awards announcement is sent to colleges this year, it will be modified to include a paragraph to state that college awards are funded by the Vice Provost for Outreach and International Affairs and the program is managed by the Commission on Outreach and International Affairs. Susan Felker will notify college public relations personnel of the correct wording for their press releases.

The deadline to submit nominations will be set for Monday, March 20. Judith Shrum will send out to members of the Commission the language for the nominations for this year, and she asked for feedback by January 24. Ken Eriksson will prepare the call for nominations that will go out to the DDD list.

The Academy for Outreach Excellence needs to be better displayed of those who have received alumni awards. It was suggested that last year's recipients be added to the awards announcement.

Appointing Awards Committee

An awards committee was selected for the Alumni Awards for Outreach Excellence: Ken Eriksson, and Jeri Childers. Leon Geyer, last year's award recipient will be asked to serve on the committee. If others are interested, they need to contact Ken Eriksson.

International awards are administered by the University Council for International Affairs (UCIA).

- Alumni Award for Excellence in International Education (individual)
- Alumni Award for Excellence in International Outreach and Research (individual)

These announcements will be sent out at the same time, and there will be an April deadline. UCIA will select an awards committee. A past awards recipient will be added to the awards committee.

Report from the Sub-Committee on Outreach NOW 2006

Jeri Childers distributed and discussed an update on the plans for the fall conference. The date has been chosen as Wednesday, September 27. The proposed design will start with a pre-conference workshop targeted to a small group of 30 participants. The conference will begin again this year after lunch and end at 6:00 p.m. after a reception. The invited keynote speaker is Mr. Sterling Speirn, President and CEO of the Kellogg Foundation. The target audience will be 250 with 35 exhibits/posters. The Commission supported break-out sessions. It was decided that undergraduate and graduate student work will be accommodated for the exhibits/posters. It was suggested that the pre-conference workshop be specifically targeted for P&T members or deans or whoever is managing the selection process with 4-5 people from each college. It was suggested that additional workshops could be held at times throughout the year when P&T committees are meeting.

7. **Information Items**

- Virginia Tech Model United Nations Conference
Mike Barnett reported they have not met their numbers for attendance for high school students, but they are visiting schools to recruit attendance. The conference is scheduled on March 17-19, 2006.
- Outreach Council Report
There was no report from Outreach Council, which will meet next week.

Meeting adjourned.

Respectfully submitted,

Linda Price
Recording Secretary