

COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS
MINUTES
May 11, 2006

Attendance: Jennifer Abel (telecon), Scott Baker (telecon), Mike Barnett, Jeri Childers, S. K. De Datta, Jack Davis, Gene Egger (telecon), Ken Eriksson, Osama Marzouk, Jim Pease, Glenda Scales, Ted Settle, Judith Shrum, Rodney Thompson

Absence: Linda Burcham, Eileen Crist, Erin Dolan, John Dooley, Will Eyestone, Susan Hagen, Mark McCann, Ewen McLean, Susan Prillaman, Sharron Quisenberry

Guests: Susan Felker

1. Welcome and Introductions

Judith Shrum welcomed members. Self-introductions were made.

2. Agenda Approval

The agenda was approved as presented.

3. Approval of Minutes, April 13, 2006

The April 13, 2006 Minutes were approved electronically and have been forwarded to University Council for approval.

4. Chairman's and Vice Chairman's Reports

Judith Shrum reported from the April 17 and May 1 University Council meetings.

Judith Shrum shared the names of the nominees for the Alumni Award for Outreach Excellence, and announced the winners of the individual and team awards. Jack Davis shared names of the winners of the Alumni Award for Excellence in International Education and the Alumni Award for Excellence in International Outreach and Research. Dr. Shrum requested that the names of the winners be withheld from the minutes pending the fall awards ceremony.

Ken Eriksson reported from the May 2 Faculty Senate meeting.

5. Action Items

Judith Shrum recognized Commission members with expiring terms and presented each with a gift.

Proposed meeting dates were discussed for 2006-2007: August 24, September 14, October 12, November 9, December 7, January 25, March 8, April 12, and May 10. It was decided there will be no February meeting since the January date falls late within the month.

6. Information Items

• Outreach NOW 2006 & Pre-conference Workshop Planning Subcommittee

Jeri Childers gave an update on the planning for the Outreach NOW 2006 conference.

- Invitations have been mailed to the associate deans and directors responsible for outreach and international affairs in each college. They were asked to identify and invite four members in each of their respective colleges to participate in the pre-conference workshop.

- The pre-conference workshop will be held on September 27 from 10:00-12:00. The purpose of the event is to bring teams together whose roles are in outreach and international, P&T or other issues related to outreach in general.
 - The leader of the workshop is Dr. Lorilee Sandmann, professor at the University of Georgia, and director of the National Clearinghouse on the Scholarship of Engagement. She will explore with these teams a broad definition of engagement and how to document it.
 - Commission members were asked to make recommendations to their college deans to invite members of their college P&T committees to the workshop.
 - Dr. Childers will report at the next meeting the colleges' registration responses.
 - Invitations have been sent out to seek a keynote speaker.
 - Mike Barnett will forward the name of a potential speaker to Dr. Childers.
 - There was discussion about a follow-up session after the pre-conference. Additional feedback should be forwarded to Dr. Childers.
- Susan Felker shared a copy of the *Outreach NOW Magazine* that will be coming out within a few days to the university community.
 - **University Council on International Affairs Report**
Jack Davis gave a report from the May 4 UCIA meeting. Andrew Becker will chair the UCIA next year. Approved UCIA minutes will be posted at the Outreach and International Affairs web site at http://www.outreach.vt.edu/ucip/min_index.html.
 - **Outreach Council Report**
Outreach Council will meet on May 30. Gene Egger will attend that meeting as the new chair of COIA. Approved Outreach Council minutes will be posted at the Outreach and International Affairs web site at <http://www.outreach.vt.edu/council/index.html>.

7. **Planning for Next Year**

As the new chair of the COIA for next year, Gene Egger discussed planning for next year. He would like to increase awareness of international associations with similar interests as the Commission and set up a line of communication with them. He will give further input by e-mail due to problems with his telephone connection.

The Commission applauded Dr. Shrum's leadership as chair of the Commission for the last two years and presented her with a thank-you card and a plant.

Respectfully submitted,

Linda Price
Recording Secretary