

COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS
MINUTES
May 6, 2004

Attendance: Jennifer Abel (telecon), Scott Baker (telecon), Linda Burcham, Jack Davis for Judith Shrum, S. K. De Datta, John Dooley, Doris Kincade, Joe Eifert, Mike Lambur (also representing Judith Jones), Judi Lynch, Robert Schaffer, Gary Long, Mike Schroder, Richard Sorensen, Rodney Thompson

Absence: Carolina Aguilar, Robert Dunay, Jim Pease, Glenda Scales, Ted Settle, Brant Snyder

Guest: Susan Felker

1. Welcome and Introductions

Doris Kincade welcomed new and continuing members to the meeting.

2. Agenda Approval

The agenda was approved as presented.

3. Approval of Minutes, April 8, 2004

The April 8, 2004 Minutes were approved electronically and have been forwarded to University Council for approval.

4. Chairman's Report

The two COIA resolutions for change in membership and change in charge were approved at the May meeting of University Council. There were no questions and no discussion on the resolution for the change in charge, which was passed. There was one question on the resolution for the change in membership where public service still appeared. The wording for the three people who serve as representatives of extension was corrected to reflect the university's wording of Cooperative Extension, without public service being added. It is also in compliance with how extension members are listed at University Council. With the editorial change, the change in membership was also approved.

5. Discussion on Defining Outreach at VT: Where To From Here

John Dooley discussed that the COIA has reaffirmed the communication of the three mission areas of the university, which are teaching, research and outreach. Similar conversations have been on-going with University Council and other departments. One of the major outcomes through this dialogue was to demonstrate that outreach is a process (the third mission), as well as an outcome of the integration of teaching and research as it relates to an added value to society.

An excerpt of the promotion and tenure guidelines was distributed and discussed. Although Outreach has been integrated into the promotion and tenure language, it has not been effectively translated into how faculty should itemize their outreach activities in their dossiers for promotion and tenure. In addition, scholarship needs to be viewed more broadly in the university community covering both teaching and outreach as well as research.

Gary Long, Mike Lambur, Jack Davis and Judi Lynch will work with John Dooley this summer to give additional detail and definition to the outreach component of the promotion and tenure language for presentation to the COIA at the September meeting.

6. Information Items

- UCIA Report
 - Jack Davis has a PDF file from *The Chronicle of Higher Education* on study abroad programs that was shared at the last UCIA meeting for those who wish to view it.
 - The UCIA subcommittee distributed the mission and vision statements to select department heads and UCIA members for their input. This will continue to be an agenda item for next year.

- The Asia Venture Partners are working together with Virginia Tech and governments and businesses in South Korea. An exchange program will exist in the College of Architecture and Urban Studies, and 12 students are scheduled to go to Korea in September. University presidents from Korea will arrive in June to visit Virginia Tech.
 - An emergency evacuation plan has been drafted for guidance on when to withdraw a study group from a country that is experiencing difficulty. The cost of the evacuation would be underwritten by the university.
 - Ongoing discussions on liability and risk management will continue into next year.
 - The Alumni Association is supporting a second international university award in international outreach and research, with an award of \$2,000 for next year. This is in addition to the existing alumni award in international education.
 - Gerald Berkley-Coates, assistant director for international support services, has been hired to work with VISA paperwork for faculty.
 - On the VT Homepage “International” is easily accessible.
 - CESA is having a 10th anniversary on July 22-23, and an invitation was extended for COIA members to attend.
- International Student Applications
 - A copy of an article from the March edition of the NASULGC *Newsline* was distributed. Due to slow processing of student VISA applications and other reasons, enrollments are sharply declining in top institutions. It was suggested that the UCIA could look at this and bring recommendations to COIA.

7. COIA Meeting Dates, 2004-2005

A draft of meeting dates for next year was distributed. Meetings are scheduled for the second Thursday of the month with several exceptions due to academic calendar conflicts.

8. Other

Flowers were presented to Doris Kincade for her leadership as chair of the COIA. A motion was made that Dr. Kincade be commended for her service as chair of the Commission on Outreach and International Affairs. The motion was seconded, and unanimously approved.

Respectfully submitted,

Linda Price
Recording Secretary