

**COMMISSION ON OUTREACH
MINUTES
February 13, 2003**

Attendance: Eric Pappas, Scott Baker (telecon), Sarah Burkett, S.K. De Datta, Robert Dunay, Clark Jones, Doris Kincade, Mike Lambur, James Littlefield, Maxine Lyons, Doug McAlister, Ted Settle, Judith Shrum, Jeannette Steeves

Absent: Dave Barrett, Joe Eifert, Kelly Massie, Blair Price, Susanna Rinehart, Robert Shaffer, Richard Sorensen, Dee Whittier, Tom Wilkinson

Guests: John Dooley, Susan Felker

1. Welcome and Introductions

Eric Pappas welcomed everyone to the meeting, and self introductions were made.

2. Agenda Approval

The agenda was approved as presented.

3. Approval of Minutes, December 12, 2002

The December 12, 2002 Minutes have been voted on, approved electronically, and forwarded to University Council.

4. Makeup of Commission/International Programs

Eric Pappas, S. K. De Datta, and Judith Shrum will draft a resolution to change the name of the Commission on Outreach and its membership with a target date for review at the April meeting, approval at the first fall meeting of the Commission on Outreach, and forwarded to University Council for adoption.

5. Promotion and Tenure

Promotion and Tenure guidelines were distributed from the Provost web page dated July 24, 2002 and noted that in February 1999 the guidelines were updated to include the Outreach component. There was discussion how the Commission on Outreach can better assist faculty with Outreach documentation during promotion and tenure reviews.

6. Awards

Nominations for the Alumni Awards for Outreach Excellence were sent out the end of January with a March 1 deadline. Eric Pappas introduced a revised awards draft which includes the College Awards for Outreach Excellence targeting either an

individual or team award for each of the eight colleges. Dr. Pappas feels this is a good avenue to increase visibility within colleges and would like to see this implemented next year. Judith Shrum distributed a copy of the call for nominations for the Alumni Award for Excellence in International Programs with an April 14 deadline. This award will also include an individual or team award. She also shared information from colleges that she polled who are offering international and Outreach awards.

Respectfully submitted,

Linda Price
Recording Secretary