Commission on Student Affairs
November 16, 2006
3:30-5:30 p.m.
Brush Mt. B
Squires Student Center

Minutes

Present: Steve Burrell, Scott Cheatham, Ron Daniel, Kevin Denny, Tim Filbert, Monika Gibson, Megan Horan, Frances Keene, Gary Kinder, Navin Manjooran, Ennis McCrery, Margaret McQuain, Shane Moore, Jerrine Morris, Thomas Høgdahl for Manisha Patel, Jory Ruscio, Greg Sagstetter, Marc Saint Raymond, Aaren Salido, Jessica Grimes for Karen Sanders, Robert Sebek, Guy Sims, Ed Spencer, Devin Stone, Jessica Williams for Purnima Sudeswaran, James Tyger, LaChelle Waller, Brian Whitaker

Absent: Jack Atkins, Sumeet Bagai, Virgilio Centeno, Rob Dalton, Michael Dunleavy, Elizabeth Ford, Zenobia Hikes, Adeel Khan, Tanya LeRoith, Pris Martinez, Ken Stanton

Guests: Jerry Cain, Nicki Cantrell, Monica Hunter, Gail Kirby, Bruce Phillips

I. Call to Order

Mr. Scott Cheatham, Vice Chair, called the meeting to order at 3:32 p.m. He announced that he would chair the meeting because Mr. Bagai was out of town.

II. Adoption of Agenda

Mr. Cheatham called for adoption of the agenda. He announced a change to the agenda – Resolution Supporting Event Services (2nd reading) will be tabled until November 30. There was a motion to adopt the agenda as amended. The motion was seconded and passed.

III. Chair Report

Mr. Cheatham announced that the next meeting would be held on November 30 rather than December 7, as originally planned.

IV. Old Business


b. Student Budget Board Discussion – Dr. Guy Sims continued his discussion of the SBB from the previous meeting. He reminded the commission that they are restructuring the process in order to streamline
the procedures and ensure equity for all student groups who apply for funding. All SBB members will receive training that will stress their role and responsibility in the process. In previous years there has been a problem with groups not attending the training sessions, but Mr. Steve Burrell indicated that all UCSO groups who will apply for funding in the spring semester have attended a training session. Their office will be open on Monday, Tuesday, and Wednesday the first two weeks of classes for groups to take advantage of an optional budget help and review. Budgets will be due on Friday, January 26. He and Dr. Sims encouraged groups to take advantage of this assistance because SBB members will be on hand to review budgets and make sure they are prepared correctly.

V. New Business

a. Student Legal Services – Mr. Cheatham distributed copies of a memo from Mr. Bruce Phillips, SLS Attorney, which summarizes results of the SLS Satisfaction Survey and SLS Needs Assessment Survey. He then turned the floor over to Ms. Nicki Cantrell from the SLS Board. Ms. Cantrell introduced the other members of the board who were present: Mr. Jerry Cain, Ms. Gail Kirby, and Mr. Bruce Phillips. Mr. Steve Janosik and two students (one from GSA and one SGA) also sit on the board but weren’t available to attend. Ms. Cantrell reminded the commission that CSA voted last spring to provide additional funding for SLS for 2006-2007 when the SBB only partially funded the service for this year. The commission also voted that the SLS Board would examine the importance of the service to the students and determine how much it is used as well. In addition, the board was asked to find additional funding for the service. The board has met every two weeks since the beginning of fall semester and sent out the two surveys mentioned above. The surveys show the majority of students who responded are aware of the services provided by SLS and support its continued existence with funding from student activity fees. In addition, students who have used SLS are pleased with the service and feel it’s worth the cost. SLS has been funded from the SGA budget and been an SGA program from the inception of the service. The board believes SLS is a valuable service to all students, graduate and undergraduate. In addition, they believe funding should be from the top of the student activity fee allocation. They have discussed this with GSA and SGA. Both groups of students find SLS is a valuable service to all students and fully support a proposal to fund SLS from the top of the student activity fee allocation, making it a program of the Commission on Student Affairs. Following a question and answer period, there was a motion that CSA support the SLS Board’s recommendation: that funding for Student Legal Services come from the top of the student activity fee allocation amount; that funding be removed from the SGA budget; that SLS will become a program of the Commission on Student Affairs; and that any funding requests for budget changes
would be presented to CSA for approval. The motion was seconded and passed.

b. **AASU Constitutional Amendments** – Mr. Aaren Salido presented the AASU Constitutional Amendments for first reading and provided a summary of the changes. Their constitution was last updated in 1999 so several changes were made. The main changes are: their mission changed from “to serve the Asian community” to “to serve the Asian/Pacific Islander American (APIA) community;” the number of member organizations increased from five to ten; the co-treasurer positions were removed because the student activities accounts manager handles their funds; five new officer positions were added. The second reading and vote will take place at the November 30 meeting.

VI. Committee Meetings

a. **Survey Report** – Mr. Tim Filbert shared the results an on-line survey he sent to the commission in order to determine the most crucial issues to be covered this year. The priority of the issues is as follows:
   - First Year Experience
   - Budget Board
   - Cultural Competencies/Environment
   - Diversity Course
   - Alcohol Abuse Issues
   - Green Fee
   - Violence and Intolerance Issues and Awareness
   - Athletic Ticketing
   - Summer Access to Facilities
   - Student Activity Fee
   - Squires Student Organization Office Space Review
   - International Student Concerns
   - Recreational Facilities
   - Police Departments

   Following a discussion of the various topics that fall under these issues, Mr. Cheatham asked the commission to break up into committee meetings for 15 minutes. He asked the committee chairs to give him feedback so the issues can be discussed at the next meeting.

VII. Open Forum

VIII. Announcements

Dr. Guy Sims introduced Ms. Monica Hunter, the new Associate Director of Campus Programs in UUSA. She will be joining CSA as the new chair of Student Budget Board.
Mr. Greg Sagstetter requested that the student members meet with him briefly after the meeting.

Ms. Megan Horan announced that Panhellenic Council held their elections recently and she will bring the new President to the next meeting.

Mr. Steve Burrell reminded student organizations that the final annual funding workshop would be held that evening at 6:30 and 7:45 p.m. Any groups who haven’t completed the training should attend.

Ms. Jessica Williams announced that *Jekyll and Hyde: The Concert* will be performed on November 30 at 7:30 p.m. in Burruss Auditorium.

Mr. James Tyger announced that SGA has applications available for student lobbying. He encouraged students to apply because this gives them an opportunity to meet the General Assembly. Applications are also available for the Big Event subcommittees on student involvement and community outreach. He also announced that Relay for Life teams will be forming soon and fundraising has already begun.

Ms. LaChelle Waller announced the Task Force on Race and the Institution graduate student subcommittee will hold a town hall meeting for graduate students on November 29 at 6:30 p.m. in the GLC Multipurpose Rm.

Mr. Kevin Denny announced that BSA will host a Kwanza celebration on December 4 at 6:30 p.m. in Haymarket Theatre, Squires.

Mr. Navin Manjooran announced that International Education Week is being held this week. CISO and the Graduate School have several events taking place.

Mr. Cheatham reminded the commission that the next meeting is November 30.

IX. Adjournment

The meeting adjourned at 4:56 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary