MINUTES
COMMISSION ON STUDENT AFFAIRS
April 11, 2002
Room 150/152
Squires Student Center
3:30-5:30 p.m.


Absent: Susan Anderson, Ed Boone, Sue Ellen Crocker, James Disney, JoAnn Emmel, Kimberlee Fulcher, Grant Hill, Janet Johnson, Marquea King, Gunnar Lucko, Kerry Redican, Jennie Reilly, Linda Sikhammountry,

Visitors: Sharonda Meade, Steve Mouras

I. Call to Order

Mr. Ryan Hartman, chair, called the meeting to order.

II. Adoption of Agenda

Mr. Hartman proposed the following changes to the agenda:
  o Add under new business: 1) annual Student Budget Board funding appeals process, and 2) CSA meeting times for next year.
  o Remove: amendments to the RHF Constitution.
  o Move: GSA Student Budget Board appeal before Old Business.

There were no objections to the changes and the amended agenda was adopted.

III. Guest Presentation — Steve Mouras, Parking Services

Mr. Steve Mouras, Director of Transportation and Records Management, discussed the Parking and Transportation Master Plan, which was developed by Hayes, Seay, Mattern & Mattern following their analysis of the parking and transportation situation on campus. The master plan identifies the parking and transportation needs of the university for the next 10 years and proposes options to meet those needs. A few of the options being considered are: expanding surface lots; building parking garages; installing traffic signals at busier intersections; expanding use of alternative transportation; developing a pedestrian-friendly zone in the Drillfield area; building a transit center on Perry Street; and building a new road west of Duck Pond Drive to move through traffic away from campus. The master plan also explores the cost of new construction and gives recommendations for funding. The university’s senior management will be involved in the entire process, and the plan will be presented to the Board of Visitors at the June 2002 meeting.

IV. Student Budget Board Contingency Funding Appeal
Mr. Hartman outlined the contingency funding appeals process. According to the rules outlined in *Student Budget Board Appeals of Allocation Decisions*, “appeals may only be based on the following criteria: 1) established policies and procedures were not followed; 2) the organization was denied the opportunity to present significant evidence at the time of the hearing; 3) the funding decision was arbitrary and capricious. The fact that a Board did not fund an item at the requested level does not constitute grounds for appeal.”

Mr. Hartman asked Ms. Sharonda Meade, Graduate Student Assembly Treasurer, to present their appeal. Ms. Meade discussed the GSA’s contingency funding appeal concerning the APEX newsletter. The GSA requested contingency funding for color glossy newsletters to be distributed to academic departments and Virginia Tech’s extended campuses. The Student Budget Board denied their appeal because graduate students receive the newsletter via e-mail, and it’s also available on the GSA website. GSA feels their representation of extended campuses warrants sending a printed newsletter to the extended campuses. GSA is appealing based on criteria 3: the funding decision was arbitrary and capricious.

Ms. Kim Mitchell, Chair of the Student Budget Board, provided the rebuttal of the appeal. As stated above, their decision to deny the request was based on the fact that graduate students receive the newsletter via e-mail and on the GSA website. In addition, the SBB felt that professional newsletters could be printed in black and white and did provide contingency funds for a black and white newsletter. This decision was based on the cost of color ($1,166 for 400 copies) versus black and white ($125 for 400 copies). The SBB didn’t feel the extra cost was justified during times of budget cuts at the university.

Following a question and answer period and summaries from Ms. Meade and Ms. Mitchell, Mr. Hartman asked the involved parties to leave the room. The commission then moved into closed session for discussion and a vote. Following the vote, the commission returned to open session and the involved parties returned to the room. Mr. Hartman announced that the appeal had been denied.

IV. Old Business

A. Second Reading: CSA Resolution 2001-2002C: Martin Luther King, Jr. Holiday

*Susan Anderson, Faculty Senate*
*Ryan Hartman, Student Government Association*
*Myron McClees, Black Organizations Council*
*Vashonta Roach, Black Student Alliance*

Mr. Hartman presented the Martin Luther King, Jr. Holiday resolution for second reading. The resolution has been amended according to suggestions made by the commission at the March 14 meeting. There was a motion to approve the amended resolution. The motion was seconded and approved.

B. Second Reading: Amendments to the SGA Constitution

*Ryan Hartman, Student Government Association*
*Brian Montgomery, Student Government Association*

Mr. Hartman presented the Amendments to the SGA Constitution for second
reading. SGA made the changes suggested at the March 28 meeting. There was a motion to approve the Amendments. The motion was seconded and approved.

V. New Business

A. Student Budget Board Annual Funding Approval

*Kim Mitchell, Student Budget Board*

Ms. Kim Mitchell announced that the annual funding hearings have been completed for the year, and distributed the Student Budget Board 2002-2003 Annual Funding Recommendations showing total appropriations of $883,926. The groups were to be notified of their funding on April 15 and given two weeks to appeal. The decisions were based on funding given last year. Most amounts reflect an 18 percent cut from last year’s funding. There was a motion to approve. The motion was seconded and approved.

B. Appeals Committee for Annual Student Budget Board Funding Process

*Ryan Hartman*

Mr. Hartman announced that the commission needed to create an appeals committee for the SBB annual funding process. Ms. Alison Sharp volunteered to chair the appeals committee and Mr. Hartman will e-mail the commission asking for volunteers to serve on the committee.

C. CSA Meeting Times for Next Year

*Ryan Hartman*

Mr. Hartman announced that there had been some discussion of changing the meeting times for CSA to Monday afternoons at 3:00 p.m. rather than Thursday afternoons at 3:30. He will poll the commission via e-mail to see which meeting day and time is preferred.

VI. Announcements

Mr. Hartman announced that nominations and elections for next year’s chair and vicechair would take place at the April 25 meeting. He asked that new officers or appointees for next year be present for the elections.

Mr. Brian Montgomery announced that “Talkin about Walkin,” a program concerning pedestrian safety on campus, would take place at 7:00 p.m. on April 17 in Torgersen 2150. He also reminded the commission that Relay for Life would be taking place from 6:00 p.m. on April 12 until noon on April 13 at the Johnson-Miller Track and Field.

Ms. Aysen Tulpar announced that events for International Week were continuing through Sunday, April 14, with movies, luncheons, a talent show, and an international dance taking place over the weekend.

Mr. Hartman announced that the Football Ticket Subcommittee would present its recommendations for football ticket distribution at the final CSA meeting on April 25.

Mr. Hartman announced that he would be performing the Rachmaninoff Piano Concerto
No. 2 with the New River Valley Symphony at 8:00 p.m. on April 27 in Burruss Auditorium.

Ms. Kim Mitchell announced a transition workshop on April 20. She announced that the Big Event was a success and thanked everyone who was involved. She also announced plans for a student leadership conference next fall for the entire campus.

The planning committee meeting was meeting on at 4:00 p.m. on April 17 in the Norfolk Room of Squires. Anyone interested in serving on the committee was invited to attend.

VII. Adjournment

There being no further business, the meeting adjourned at 5:22 p.m.

Respectfully submitted,

Donna Sanzenbach
Recorder