Minutes
Commission on Student Affairs
238 McBryde Hall
December 5, 1996
3:30 p.m.

Present: Mr. John Aughenbaugh, Dr. Lanny Cross, Mr. Jay Hulings, Ms. Jennifer Ginther, Mr. Jim O'Connell, Mr. Raphael Castillejo, Mr. Adam Boitnott, Mr. Niraw Patel, Mr. Nikhil Vergese, Ms. Ningling Wang, Mr. Terry Lo, Ms. Gerri Johns, Ms. Christina Firestone, Mr. Mike Rush, Ms. Melinda Crowder, Ms. Delia Grenville, Mr. Tom Brown (for Dr. Cathy Goree), Dr. Dave Ostroth, Dr. Edward Spencer, Dean Andy Swiger, Dr. Johann Norstedt, Ms. Phoebe Crofts, Ms. Amelia Clark (for Delores Scott), Mr. Robert Moser, Mr. Chris Bunin, and Mr. David Shuster.

Absent: Dr. Bruce Chaloux, Ms. Lisa Furjanic, Mr. Gary Markle, Mr. Robert Kottkamp, Dr. Kenneth Rystrom, Mr. Jim Friel, Dr. Cathy Goree, Dr. Kerry Redican, Dr. Delores Scott, and Mr. Dan Obusan.

Guests: Ms. Wanda Dean, Mr. Cordel Faulk, and Ms. Sharon Yeagle.

1. Introductions - Approval of Agenda. Mr. Aughenbaugh called the meeting to order at 3:30 p.m. Introductions were made at this time.

2. Approval of Agenda. The chair noted that Ms. Gerri Johns would be presenting the SBB Appeals Committee proposal in the absence of Mr. Markle. Motion was made and seconded to approve the amended agenda. Motion was approved by unanimous vote.

3. Approval of CSA Minutes of November 14, 1996. Motion was made and seconded to approve the November 14, 1996 CSA minutes. Motion was approved by unanimous vote.

4. Comments from the Chair. The chair distributed several articles from the Roanoke Times to Commission members for informational purposes. The subject matters of these articles included: Big-time football at Tech provides big-time benefits; Holiday traffic slows police to turtle's pace; Va. starts saving plan for tuition; Tall dorms, a risk, say firefighters; and Students, Wooed by Credit-Card Purveyors, often over-commit themselves.

In regards to the article on Tall Dorms, the chair stated that if any of the members would like to have this issue discussed during Spring semester to let him know and he would arrange a presentation from Dr. Spencer.

Mr. O'Connell noted that the holiday traffic issue had been discussed at the Committee on Academic Support meeting. Mr. Aughenbaugh requested Mr. O'Connell to obtain a copy of the minutes from this meeting to share with Commission members.

Mr. Aughenbaugh thanked Commission members for their participation in discussions of issues at recent CSA meetings. He noted that he would e-mail to members a list of issues that had been addressed to date by CSA. Mr. Aughenbaugh also requested that Commission members submit to him before they leave for break a list of top three issues that they would like to have discussed during Spring semester.
5. Presentation of On-Line Student System. Ms. Dean stated that Provost Meszaros had requested her area to provide information retrieval to faculty and students by the end of Fall semester. Ms. Dean noted that the Information Systems area had completed this task and she introduced Tim Rhodes from that area to give a presentation to Commission members.

Mr. Rhodes stated that the information access application, known as the Student Personal Access program, was accessible through the student information page of the Virginia Tech Home Page. He noted that access could be obtained by using your current PID and password. Some of the new features for student access being developed are Financial Aid award and refund letters, the ability to change your address and submit this change, the bill for spring semester, student class ticket for Spring semester, and student grades for Fall semester. Ms. Dean stated that grades would not be available until December 30, 1996.

Mr. Rhodes also presented to Commission members the faculty information process. He noted that two applications were being developed for faculty members. The class roll of individual faculty members will be available with the ability to download. Also, there will be departmental class rolls available.

After the presentation, questions were entertained from Commission members.

6. Student Budget Board. October 28, 1996 SBB Minutes. Motion was made and seconded to approve the October 28, 1996 SBB minutes. Motion was approved by unanimous vote.

Student Budget Board. Report on Efforts to Retrieve Money from Non-registered Organizations. Ms. Crowder presented to Commission additions to page 7 of the SBB General Funding Policies and Procedures regarding the reversion of funds being held by organizations who have failed to register for 18 consecutive months. Ms. Crowder noted she had met with the Controllers Office, the Budget Office and University General Counsel regarding this issue. Due to time constraints in getting the new language printed in time for the annual funding packets, Ms. Crowder requested that a motion be made to waive the first reading.

Motion was made and seconded to waive the first reading of the additions to page 7 of the SBB Policies and Procedures. Motion was approved by unanimous vote.

Motion was made and seconded to approve the additions to page 7 of the SBB Policies and Procedures. Motion was approved by unanimous vote.

7. Old Business. Report on Fan Behavior at Recent Football Games. Mr. Tom Brown, Assistant Dean of Students, distributed a handout on judicial activity statistics related to home football games. There were a total of 521 judicial incidents with 205 of these incidents being student related (39%). Out of the 145 cases that have been resolved, 132 were alcohol related, 9 disorderly conduct, 3 illegal drugs, and 1 was for the misuse of ID cards. A combination of probation and denial of privilege was implemented as a result of these cases.

Commission members requested that the Dean of Students office submit a report by the January 16 CSA meeting comparing statistics of last year with statistics for the current year.
SBB Appeals Committee Proposal. Mr. Aughenbaugh distributed a revised copy of the SBB Appeals Procedures. Ms. Johns noted that the outline on page 3 of the document was included to help groups understand what the process involved. She also noted that an organization wishing to appeal a budget board decision should submit a formal appeal letter to Kathy Haden in 326 Burruss Hall no later than 5:00 p.m. on April 9, 1997.

Dr. Cross inquired as to whether the membership of the SBB Appeals Committee was comprised of CSA members, due to the name of the committee. Mr. Aughenbaugh noted that he would include a paragraph on the first page in regards to who the members of the committee were.

Ms. Crowder commented that she would like to have the proposal amended to have the Student Budget Board representative precede the Appeal Organization's representative under Section VII, Summaries on page 3 of the proposal. Motion was made and seconded to change the order of these items under section VII, page 3 of the SBB proposal. Motion was approved by unanimous vote.

Motion was made and seconded to approved the amended SBB Appeals Procedures proposal. Motion was approved by unanimous vote.

BoV Report. Dr. Cross stated that the breakfast meeting with students and the Student Affairs Committee board members was a very successful activity. He noted that the Board members would like to have another meeting with students at their next visit in February, 1997. Dr. Cross' office is in the process of making the arrangements for this event.

Mr. Moser thanked all the students for their participation in the breakfast meeting. He noted there were a lot of issues discussed at the meeting, some of which have been discussed at the CSA meetings. Mr. Bunin stated that he attended the Academic Affairs Committee meeting. Some of the issues that were discussed at this meeting were the new UAP program, summer school trends, and ways to increase enrollment.

8. New Business

A. Application Process for Student Representative to the Board of Visitors. Robby Moser and Chris Bunin distributed copies of the time line for the search for the 1997-98 student representatives to the Board of Visitors. They both noted that their goal was to make their positions better known on campus. Letters will be sent to all student organization on campus, in addition to faculty members, in an effort to recruit members for the position. They stated that an information session would be held on January 22, 1997 at 7:00 p.m. in 226 McBryde Hall regarding these positions.

Mr. Hulings requested historical data from the Office of the Vice President for Student Affairs on candidates that had held this position. The secretary will send this information to Mr. Hulings.

B. Governor's Fellows Program. Ms. Yeagle distributed copies of the Virginia Governor's Fellows Program applications to Commission members. She noted that 22 Virginia Governor's Fellows had been selected last year with seven of these fellows being Virginia Tech students. She stated that there would be a panel discussion with previous Governor's Fellows
recipients on January 22, 1997 at 3:30 p.m. in 226 McBryde Hall.

9. Adjournment

The meeting adjourned at 5:00 p.m.