Minutes
Commission on Student Affairs
219 Squires Student Center
February 1, 1996
3:30 p.m.

Present: Mr. Bryan Rowland, Dr. Lanny Cross, Dr. Bruce Chaloux, Mr. Jeff Banks, Mr. Rutherford Watkins, Mr. Jim O'Connell, Mr. Gary Markle, Ms. Nicole Kiger, Mr. Nachiketa Tiwari, Mr. Jason Sawyer, Ms. Gerri Johns, Mr. Robby Johnson, Mr. Jim Locke, Ms. Andrea Lawson (for Ms. Tabitha Copley), Mr. Jerry Riehl (for Dr. Cathy Goree), Dr. Edward Spencer, Dean Andy Swiger, Dr. Kerry Redican, Ms. Judy Davis, Mr. Sam Peavy, Ms. Barbara Cowles, Ms. Sarah Dotti, and Mr. Dan Waddill.

Absent: Mr. Shiloh Bates, Dr. Jim McKenna, Ms. Cathy Hunt, Ms. Tabitha Copley, Dr. Cathy Goree, and Professor Robert Graham.

Guests: Ms. Sharon Yeagle, Mr. Terry Lo, Ms. Catherine Pinson, and Ms. Melinda Crowder.

Call to Order
Mr. Rowland called the meeting to order at 3:30 p.m.

Announcements
Mr. Rowland distributed a revised plan of work for CSA for Spring 1996. He noted that February 29, 1996 listed on the previous plan of work was deleted and March 7, 1996 was added to the new plan. He also noted that Student Budget Board appeals had been added to April 18, 1996.

Ms. Haden distributed a flyer listing DSA coming attractions for Spring 1996 and also a memo from Claressa Morton in UUSA regarding requests for 1996-97 for university facilities.

Approval of Agenda
Motion was made and seconded to approve the agenda. Motion was approved by unanimous vote.

Approval of CSA Minutes
Mr. Rowland noted that on page 2, item 2, under March 7, Mr. Johns should read Ms. Johns. Motion was made and seconded to approve the corrected January 18, 1996 CSA minutes. Motion was approved by unanimous vote.

Unfinished Business
1. Discussion on Drop/Add Policy and Freshman Rule. Mr. Rowland introduced Dr. Roy Kirkpatrick who is co-chair of the academic eligibility working group for the Committee on Academic Policies. Dr. Kirkpatrick stated that he was a member of the Committee on Academic Policy and that their charge was periodic examination of academic
Dr. Kirkpatrick discussed the general guidelines to be used by the eligibility working group and also distributed a handout on the current academic eligibility, probation, and suspension guidelines. He also discussed the May 10, 1995 proposal reference the proposed academic eligibility policies. He noted that basically what they are stating is that a 2.0 is what a student has to have for good standing, performance will be reviewed at the end of each semester, and when a student's GPA falls less than 2.0 they will be placed on academic probation. He did note that one of the reasons for changing the QCA restriction to 2.0 was because the colleges and departments are enforcing this rule already. He distributed a list of minimum QCA restrictions for internal transfers within the university.

He also noted that the student on probation section regarding contracts with colleges was now optional for each college.

Under the drop/add section, Dr. Kirkpatrick stated that this section had been deleted from the proposal because it is being revised at the present time. This section will be submitted at a later date. The first paragraph of this section will remain the same, the second paragraph will be changed to read "Six drops that carry a "W" will be permitted with the approval of the academic advisor and the signature of the course instructor through the eighth week of classes. The last paragraph will state that freshman rule will be replaced by an allowance of two very late free drops, that carry a "W", by each student which may be used at any time during the students tenure at Virginia Tech.

Dr. Kirkpatrick stated that first reading of this proposal has been approved by CUS and will be on the agenda for second reading on February 12, 1996. He noted that if anyone has any concerns or support for the proposal to contact Bud Brown who is chair of CUS. Dr. Kirkpatrick entertained questions and suggestions from the Commission.

2. Discussion on University Calendar. Dr. Edward Spencer, Student Affairs representative of the Committee on Academic Support, gave an overview of the university calendar criteria. He also discussed the University Scheduling and Registration Committee Internal Guidelines for Calendar Construction.

3. Revision of Student Budget Board Policies Pertaining to the Purchase of Equipment. Mr. Locke noted the revision of the paragraph under the equipment section of the Student Budget Board Policies and Procedures. Motion was made and seconded to approve the new language in the paragraph reference the purchase of equipment in the Student Budget Board Policies and Procedures. Motion was approved by unanimous vote.

New Business

1. Procedures for Selection of Student Representatives to the Board of
Visitors. Dr. Cross distributed a timeline regarding the search for the 1996-97 student representatives to the Board of Visitors. He noted that applications were due in his office by February 16, 1996. He stated that candidate application packets for student members of CSA would be available in 225 Squires on February 23, 1996. The faculty packets will be hand-delivered to their offices. An ordered listing of the undergraduate student representative candidates is due in Dr. Cross’s office by March 8, 1996. On March 5, 1996 a search committee for the graduate student representative will recommend three candidates for consideration by the selection committee of the Board of Visitors. Graduate student representatives will give a presentation to CSA on March 21, 1996. Undergraduate student representatives will give their presentation to CSA on April 4, 1996.

Each undergraduate student representative will give a five minute presentation to CSA. The candidate will then have three minutes to respond to a set of prepared questions. CSA members will vote for three candidates by secret ballot. On April 21, 1996 all candidates will be asked to appear before the Board of Visitors selection committee for their presentation. The appointees will be announced on April 22, 1996.

2. First Reading of the Constitution of VTU. Ms. Kiger noted under Section A. Eligibility, that faculty and staff of VPI&SU should be deleted from the first sentence. The second reading of this constitution will be placed on the February 15, 1996 agenda of CSA.

3. Discussion of the College of Education merger. Mr. Peavy and Ms. Pinson distributed copies of a resolution passed by GSA regarding the merger of the College of Education. This resolution is a statement of concern for a special student population being served by the College of Education. Mr. Peavy noted that this is a discussion item and support from CSA is being sought.

Mr. Rowland noted that since it was 5:00 p.m. there should be a motion made to extend the meeting past 5:00 p.m. or this item could be placed on the agenda for the February 15, 1996 CSA meeting.

Mr. Markle made a motion to extend the meeting past 5:00 p.m. Motion was seconded. There were 5 positive votes and 18 negative votes. Motion was defeated. This item will be placed on the February 15, 1996 agenda.

1. Adjournment

The meeting adjourned at 5:15 p.m.