I. Call to Order

Mr. Vivek Mehta, chair, called the meeting to order at 3:32 p.m.

II. Adoption of Agenda

Mr. Mehta called for adoption of the agenda. Mr. Nic Temple asked that item A under New Business, Blacksburg Noise Ordinance, be removed and tabled until the March 18 meeting. Mr. Sumeet Bagai asked that a new item be added as item A under New Business, SGA Parking Resolution G. The agenda was adopted as amended.

III. Minutes of January 22 and February 5

Mr. Mehta announced that the minutes of the January 22 and February 5 CSA meetings have been electronically approved by the commission and sent to University Council for approval.

IV. Guest Speaker: Evelyn Ratcliffe regarding Student Accounts

Ms. Evelyn Ratcliffe and Ms. Traci McCoy from the Bursar’s Office attended the meeting as a follow-up to the February 5 meeting, when student accounts were discussed. They distributed handouts on the Spring 2004 Financial Purge and the Statement Processing Schedule. They discussed the purpose of the purge process, the notification process, and how classes are reinstated. They stressed to students the importance of keeping their billing address up-to-date on Hokie Spa and keeping in touch with parents if bills are sent to home addresses.

During the question and answer period, the guests were asked to address the
following questions from the February 5 meeting: 1) Can students be notified via e-mail when a hold has been placed on their account? Ms. Ratcliffe said they would have to check and see if this is possible, but pointed out that holds are shown on Hokie Spa and encouraged students to check their Hokie Spa accounts regularly. 2a) How many students are being purged due to nonpayment? This semester, 88 students were dropped from classes, and 31 had been reinstated as of 2/18/04. b) What can we do for students who have been purged when there is no administrative error--can their classes be automatically reinstated after fees are paid? Ms. Ratcliffe stated that it is the Registrar’s policy not to automatically reinstate purged students. The college deans decide the reinstatement policy for their colleges. Mr. Mehta thanked the Ms. Ratcliffe and Ms. McCoy for attending the meeting.

V. Old Business

A. Board of Visitors Student Representative Selection Process

1) Collection of rating sheets

2) Discussion of interview procedures and questions for March 4 interviews

Mr. Mehta explained the current procedures for interviewing the semi-finalists and opened the floor for discussion of the procedures. Following a discussion, the commission voted to make a change (indicated in italics) to the candidate introduction procedures: each candidate will have four minutes to introduce themselves and discuss: their motivation for the job, why they are prepared for the job, what they know about the job, and how they plan to handle the time commitment involved for this position.

The commission discussed the two questions that would be asked of each candidate at the March 4 interviews, and voted to ask the following questions: 1) If you were sitting here now in front of the Board of Visitors and they asked what issues are on the students’ minds, other than the budget, how would you answer? 2) How would you be an advocate for undergraduate students even when the student body’s views are in conflict with one or more Board members? For the 30 second summary, the following question will be asked: In 30 seconds or less, is there anything more you would like to tell us that hasn’t been covered in this interview? During the interviews, Allan Bradley will present the first question to each person; Myrna Callison will present the second question; and Nic Temple will present the summary question. Brooke Randa will be the timekeeper for the interview process. Mr. Mehta asked the commission members to dress in business attire for the interview meeting, and stressed the confidentiality of the interview questions.

B. Resolution 2003-2004A (Second Reading) — Myrna Callison
Ms. Myra Callison introduced Resolution 2003-2004A, Resolution Concerning Totem Pole Rule, for second reading. The commission voted to approve two wording changes. The amended resolution passed with a vote of 14-2 and will be forwarded to Parking Services.

VI. New Business

A. SGA Parking Resolution G — Sumeet Bagaii

Mr. Sumeet Bagaii presented SGA Parking Resolution, Change in Drillfield Parking Procedures, for first reading. He asked the commission members to share the resolution with their constituents. Second reading will take place at the March 18 CSA meeting.

VII. Announcements

Mr. Allan Bradley announced that he is conducting a survey concerning the possible ban of the morning after pill. He sent the commission an e-mail about the survey earlier in the week and asked everyone to forward it to their constituent groups. He is hoping to get a ten percent response to the survey.

Ms. Brooke Randa announced the following VTU events: Winterfest from 12:00-5:00 p.m. on February 21 in Squires; Titanic the Musical at 7:00 p.m. on February 24 in Burruss Auditorium; the movie Kill Bill Vol. 1 at 8:00 p.m. on February 20 and 21 in Squires; Guster, Carbon Leaf, and Graham Colton Band concert at 7:00 p.m. on March 1 in Burruss Auditorium.

Mr. Vivek Mehta announced that the Society of Indian Americans will have a cultural show on March 20 at 7:00 p.m. in Burruss Auditorium. He also announced that the website GobblerNights.com will be in effect this semester and he will provide additional information at a later meeting.

VIII. Adjournment

The meeting adjourned at 4:55 p.m.

Respectfully submitted,

Donna Sanzenbach
Recorder