Present: B. Wheeler, (chair); D. Ford; M.A. Lewis; M. Denbow; M. Schneller; T. Gardner; S. Zedaker; C. Wood; C. Clemenz for R.E. Sorensen; T. Mills; A. Olsen; D. South; S. Ball for L.N. Chang, C. Miller; J. Field; K. Poling; I. Glennon; J. Nottingham; T. Walker; M. Deisenroth for R. Benson;

Absent: M. McNamee; R. Daniel; A. McNabb; P. Knox; G. Schurig; P. Spruill; M. McQuain; S. Quisenberry; J.M. Kelly; C. Koziol.

Visitors: M. Foushee; A. Cupp; N. Bailey Spencer; A. McDaniel

● Call to Order and Announcements
Bob Wheeler called the meeting to order at 3:05 p.m. He stated that Norrine Spencer Bailey would give a brief report updating data from previous reports regarding the Undergraduate Admissions Appeals Committee, and this item would be added under “Other Business” to the agenda.

● Adoption of the Agenda
Motion was made and seconded to adopt the agenda as revised. Approval was unanimous.

● Approval of CUSP Minutes of November 14, 2005
Motion was made and seconded to approve the minutes of November 14, 2005. Tom Walker asked that the minutes be amended to reflect that Bill Cox attended the meeting in his place. With this minor change approval was unanimous.

● Report from Commission Committees/Sub-Committees

Committee on Undergraduate Curricula
Tom Walker stated that due to lack of agenda items the CUC meeting on November 15, 2005 was cancelled; therefore, there is no report.

University Core Curriculum Committee – Shep Zedaker stated that the committee has not approved the minutes of the last meeting, therefore no minutes are available at this time; however, he handed out two tables regarding the VIEWS project. He stated that the tables reflect approved proposals for courses required outside of the department/college, new courses that might be added, and a status of all the departments. He stated that the outside course issue for approved proposals, almost all handle the VIEWS requirement internally or by continuing existing external requirements. There was a question as to whether DARS would reflect VIEWS, and Shep stated that it would not. The question was asked when the Writing Intensive (WI) would disappear. In response to this question Bob Wheeler referred this to CUC for answer and clarification. It was stated that the VIEWS requirement was effective with the entering class of 2005.

University Library Committee – Irene Glennon stated the next ULC meeting will be on December 15, 2005. Minutes of the November 3, 2005 meeting were distributed electronically. There was a question regarding Libqual+ charts which were not included. Irene said she would get copies of the charts for distribution. Motion was made and seconded to table acceptance of the minutes subject to receiving the charts.
University Athletic Committee – Candi Clemenz stated there was no meeting in November; however, a meeting is planned for December. She did bring attention to minutes dated March 17, 2005 which were distributed in follow-up to questions asked several meetings ago, regarding the net value of athletics to the university. This information is routinely shared in February/March of each year, so these were the most recent statistics available. Also included was a handout dated March 18, 2003 which projected 2002/03 revenues and expenses.

Committee on Academic Policy – Mike Denbow stated the Academic Policy Committee has not met; therefore, there is no report.

Committee on Academic Support – Thom Mills stated the Academic Support committee has not met; therefore, there is no report.

● Other Business

University Honors System Report – Alan McDaniel presented the case statistics, from a distributed handout, for the Virginia Tech Undergraduate Honor System. He stated more accurate figures for Fall 2005 will be available towards the end of the semester. He stated there has been a significant rise as far as cases being submitted. For 2005-2006 there are 350 estimated cases. He stated there are around 15 cases pending from 2004-2005 and they are working as quickly as possible to get these resolved. He stated the biggest offense is plagiarism due to the nature of cutting and pasting from the internet. Easy accessibility to the internet makes it even a more difficult problem. He said conviction rates are remaining steady over the past three years, and current figures will be updated at the end of the Fall semester. He also stated there is an option for the accused. If they agree not to go before a panel, they may instead waive the panel in which they would meet with the chief justice and himself. He stated that the Provost’s office was primary sponsor for the International Conference from the Center of Academic Integrity which is based at Duke University. The conference was held at The Skelton Inn and about 350 people nationwide and Canada attended the conference.

University Admissions – Norrine Spencer Bailey gave an update on the results of previous year’s undergraduate admissions appeals cases. She gave data regarding academic years 2002-2003 and 2003-2004. She cited figures of those students that were approved and enrolled for both years. Additionally, she provided information regarding retentions and GPA’s of those still enrolled.

● The meeting was adjourned at 4:16 p.m.

Submitted by,
Angela G. Cupp
Office of the University Registrar