Minutes
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
March 10, 2008
3:00– 5:00 P.M. 230 Student Services Building

Present: M. Denbow (Chair); V. Groover; E. Mashack; B. Watford for R. Benson; M.A. Lewis; C. Clemenz for R. Sorensen; M. O’Brien; B. Brubaker; E. Fox; J. Brozovsky; J. Browder; C. Finkielstein; J. Penven; S. Rinehart for R. Daniel; I. Glennon; J. Crunkilton for S. Quisenberry; D. Ford; R. Oderwald for M. Kelly

Absent without notification: R. Avery; M. McNamee; G. Schurig; M. Paretti; E. Kline; L. N. Chang; Z. Bahta; C. Wood; D. Zahm; J. Vaziralli;

Absent with notification: T. Gardner

Visitors: W. Ashton; M. Maloney; M. Foushee; M. Connerley; S. Myers; D. Stoudt; Miya Simpson

Call to Order and Announcements
The meeting was called to order at 3:05 pm by Mike Denbow, Chair.

Adoption of the Agenda
Motion was made and seconded to adopt the agenda. The motion to adopt the agenda was approved unanimously.

Motion was made and seconded to approve the February 11, 2008 Commission on Undergraduate Studies and Policies minutes. The motion was approved unanimously.

Report from Commission Committees/Sub-Committees

Committee on Undergraduate Curricula
Mike Denbow presented the report of the Committee on Undergraduate Curricula meeting of February 28, 2008. Motion was made and seconded to approve the items for “First and Second Reading” appearing on the CUC report of February 28, 2008. Motion to approve carried unanimously.

Mike Denbow presented the report of the Committee on Undergraduate Curricula meeting of February 14, 2008. Motion was made and seconded to approve COMM 4434 for “First Reading Only”. Motion to approve carried unanimously.

For “First Reading Only”
Non-Unanimous Approval
Courses Effective Fall 2008

COMM 4344 – Advanced Topics in Film Studies (new)

Motion was made and seconded to approve the items for “First and Second Reading” appearing on the CUC report of February 14, 2008. Motion to approve carried unanimously.

For “First and Second Reading”
Unanimous Approval

Courses Effective Fall 2008

COMM 3064 – Persuasion (new)
COMM 3134 – Public Advocacy (revised)
ENGL 3834 – Intercultural Issues in Professional Writing (new)
MGT 3444 – Diversity in the Workplace: Issues for Organizations (new)
MGT 3464 – Diversity-Related Internship and Professional Development (new)
BIT 3414- Operations and Supply Chain Management (revised)
BIT 4414- Service Operations Management (revised)
BIT 4444- Web-Based Decision Support Systems (revised)
BIT 4464- Advanced Supply Chain Management (revised)
BIT 4514- Database Technology for Business (revised)
BIT 4524- Systems Development (revised)
ENGL 3654-Ethnic American Literature (new)

Minor and Designator Effective for Fall 2008
IDST- Minor in Medieval and Early Modern Studies(MEES) (new)
Business Diversity Minor (BUSD) (new)

Courses Effective Summer I 2008
MSE 4584- Biomimetic Materials (new)

Options Effective Summer I 2008
IDST - Women’s Studies Option and Designator IDWS (new)

Courses Effective Spring 2009
HORT 2184 – Globalization and Horticulture (new)

Checksheets Effective for Students Graduating in Calendar Year 2010
Bachelor of Arts in Interdisciplinary Studies – Women’s Studies Option (new)
Bachelor of Fine Arts in Studio Art (revised)
Bachelor of Science in Business Information Technology: Operations and Supply Chain Management Option (revised)
Business Diversity Minor (new)
IDST- Minor in Medieval and Early Modern Studies (new)
Checksheets Effective for Students Graduating in Calendar Year 2011
Bachelors of Fine Arts in Art History (revised)

Minor and Designator to be Deleted December 2011
IDST- Discontinuation of Minor in Medieval and Renaissance Studies (MREN)

Courses Dropped Effective Summer II 2008
COMM 4064 – Persuasion

Options to be Deleted Fall December 2008
PSCI - Environmental Affairs Option (SPIA)
PSCI - Global Development Option (SPIA)
PSCI - World Politics and Policy Option (SPIA)

Options to be Deleted Summer II August 2009
HNFE – Community and International Nutrition Option and Designator CIN

Options to be Deleted Fall December 2009
HD - Human Services Option and Designator HSO

● University Curriculum Committee for Liberal Education
Susanna Rinehart presented the minutes of the January 29, 2008 University Curriculum Committee for Liberal Education meeting. It was determined that a reminder letter should be sent seeking response to the letter to President Steger and Provost McNamee concerning the impact of impending budget cuts on the viability of the Curriculum for Liberal Education, which was written by the UCCLE and hand-delivered on December 13, 2007. Motion made and seconded to accept the minutes. The motion passed unanimously.

● University Library Committee
Irene Glennon presented the University Library Committee minutes of January 24, 2008. Questions were raised about the graduate-student-only section of the library, and concerns were expressed about undergraduate students not having access to every part of the library. Irene said she would look further into this issue before the next meeting. Motion made and seconded to accept the minutes. The motion passed unanimously.

● University Commencement Committee
Candi Clemenz presented the University Commencement Committee minutes of February 6, 2008. It was noted that new graduation cards have been made, as previously requested by the committee. Motion made and seconded to accept the minutes. The motion passed unanimously.
• Other Business

Miya Simpson attended to discuss the Academic Program Review process, which began a few years ago. The propose of the Academic Program review is to ensure the success of our undergraduate and graduate programs and to make sure our programs are in line with not only university missions and goals but also the missions and goals stated by the individual programs. One goal of this review is to provide physical evidence that our programs are successful and up to the standards set by the university. Miya stated that she has met with deans and associate deans to make sure their records match up to the review records, and to discuss a timeline for the review, (which is conducted every seven years for both undergraduate and graduate programs). It was noted that the Academic Program Review committee is working to put all information onto a public website; however, the estimated finish date is unknown. A motion was made and seconded to accept the Academic Program Review Process report. The motion was passed unanimously.

Candi Clemenz

Candi Clemenz and Mary Connerley presented a proposal for the restriction of the Business Diversity minor to restrict it to Business majors, with a cap of 45 for each semester. Motion was made and seconded to hear the Business Diversity Minor restriction. The motion passed unanimously. After reviewing the restriction concern was stated that this is a valuable minor and should be available to any student that wants to take it. The response was that the College of Business does not have enough resources to offer it to more students. Concern was then raised that the justification for the restriction is flawed-- insufficient resources do not justify the imposition of the restriction of a minor. In other cases that have come before the commission, lack of resources was not an acceptable reason to restrict a program, minor or major. It was moved and seconded to table any recommendation of the restriction proposal until the justification for restriction could be expanded and made more acceptable. The motion carried unanimously.

• The meeting was adjourned at 3:50 p.m.

Submitted by,
Megan Maloney
Office of the University Registrar