Present: M. Denbow (Chair); V. Groover; B. Watford for R. Benson; M.A. Lewis; C. Clemenz for R. Sorensen; M. O’Brien; B. Brubaker; E. Fox; J. Brozovsky; J. Browder; J. Penven; S. Rinehart for R. Daniel; I. Glennon; R. Oderwald for M. Kelly

Absent without notification: R. Avery; M. McNamee; G. Schurig; M. Paretti; L. N. Chang; Z. Bahta; C. Wood; D. Zahm; J. Vaziralli; E. Mashack; D. Ford; T. Gardner

Absent with notification: C. Finkielstein; S. Quisenberry; E. Kline

Visitors: W. Ashton; M. Maloney; M. Connerley; W. Dean; A. McDaniel

● Call to Order and Announcements
The meeting was called to order at 3:02 pm by Mike Denbow, Chair.

● Adoption of the Agenda
Motion was made and seconded to adopt the agenda. The motion to adopt the agenda was approved unanimously.

● Motion was made and seconded to approve the March 10, 2008 Commission on Undergraduate Studies and Policies minutes. It was noted that under “other business” Miya Simpson stated she would talk to other groups about the computer automation of the Academic Program Review rather than adding stress to faculty members by asking them to do it. It was also noted that under “other business” the names should be removed from the bullets. The motion to approve the minutes as amended passed unanimously.

● Report from Commission Committees/Sub-Committees

● Committee on Undergraduate Curricula
Mike Denbow presented the report of the Committee on Undergraduate Curricula meeting of March 13, 2008. Motion was made and seconded to approve the items for “First and Second Reading” appearing on the CUC report of March 13, 2008. Motion to approve carried unanimously.

Motion was made and seconded to approve the items for “Second Reading” appearing on the CUC report of February 14, 2008. Motion to approve carried unanimously.
For “Second Reading”  
Non-Unanimous Approval  

Courses Effective Fall 2008  

COMM 4344 – Advanced Topics in Film Studies (new)  

For “First and Second Reading”  
Unanimous Approval  

Courses Effective Spring 2009  
APSC 3254- Animal Products (new)  
ARCH 1014- Introduction to Architecture: Lessons in Form and Culture (new)  
FIW 4214- Wildlife Field Techniques (revised)  

Checksheets Effective for Students Graduating in Calendar Year 2010  
IDST- Minor in Women’s Studies (revised)  

• University Library Committee  
Irene Glennon presented the University Library Committee minutes of February 21, 2008. She noted that the main entrance to Newman library will change location and the doors facing the drillfield will be the main and only entrance. There was discussion of making the Prevail Archive (dedicated to the victims of April 16th), located in the library more well known. After a brief discussion it was agreed that this information should be communicated to the university community. Irene will look into this. Motion made and seconded to accept the minutes. The motion passed unanimously.  

• Other Business  
Motion was made and seconded to bring the Business Diversity Minor restriction from the table. The motion passed unanimously. Motion was made and seconded to approve to recommend to the Provost the Business Diversity Minor restriction. The justification of the restriction has several reasons: 1) many other colleges have diversity minors, 2) since this minor uses courses from many different colleges the restriction is necessary to receive approval from other colleges and 3) to succeed in this minor a student needs business knowledge consistent with that of a student majoring in business. Questions were raised over whether or not a Business Minor student would have enough knowledge take the Business Diversity Minor. It was determined that although Business minors have core knowledge they do not have the specialized knowledge, necessary for the diversity minor. It was noted that in the future some students might obtain the necessary
knowledge to take this minor without pursuing a business major. It was determined that the request for the restriction is not permanent and may be lifted in the future. The issue of resources and resource letters was presented. It was stated that often resource letters are only included as a requirement and the statement of needing “no new resources” is often false. The need for a future meeting with the Provost’s Office to discuss this issue was discussed. It was determined that this minor addresses many different types of diversity, including race, ethnicity, gender etc. The motion to approve to recommend the Business Diversity Minor restriction carried with a vote of 15 Yes, 1 No.

Alan McDaniel presented the Virginia Tech Undergraduate Honor System report. He noted that the system is reviewed every five years, and further stated that the number of offenses has stayed consistent, with about 200-300 a year. He stated that efforts being made to improve teaching of the concept of honor and to raise students awareness of the different types of cheating. It was stated that one problem is that transfer student do not receive the material presented to new students during orientation. It was determined that more research should be done to determine the ratio of cheaters who did not receive the Honor System lecture at orientation to cheaters that were present at orientation and received the lecture. Motion was made and second to accept the report. The motion carried.

●The meeting was adjourned at 3:50 p.m.

Submitted by,
Megan Maloney
Office of the University Registrar