Present: M. Denbow, (Chair); R. Daniel; J. Browder for J. Davis; M Azeke for R. Sorensen; B. Watford for R. Benson; M.A. Lewis; J. Crunkilton for S. Quisenberry; T. Gardner; J. Penven; E. Kline; C. Wood; E. Fox; I. Glennon; V. Groover; J. Moore; E. Mashack; B. ** for A. Beringer; D. Zahm; J. Vaziralli; J. Cowles for L. N. Chang; Z. Bahta; R. Oderwald for M. Kelly

Absent without notification: R. Avery; D. Ford; M. McNamee; G. Schurig; J. Brozovsky; M. Paretti; C. Finkielstein

Visitors: W. Ashton; M. Maloney; M. Foushee; L. McClinton

● Call to Order and Announcements
The meeting was called to order at 3:01 pm by Mike Denbow, Chair.

● Adoption of the Agenda
Motion was made and seconded to adopt the agenda. The motion to adopt the agenda was approved unanimously.

● Approval of October 22, 2007 Commission Minutes
Motion was made and seconded to approve the October 22, 2007 Commission on Undergraduate Studies and Policies minutes as distributed. The motion was approved unanimously.

● Report from Commission Committees/Sub-Committees

● Committee on Undergraduate Curricula
Diane Zahm presented the report of the Committee on Undergraduate Curricula meeting of October 24, 2007. Motion was made and seconded to approve UNIV 2394 for “First Reading Only”. The many concerns were expressed regarding UNIV 2394; including the fact that this course does not have an academic department home, the awarding of credit for a job training course, should the course be taken prior to holding a Resident Adviser position versus taking the course while serving as an adviser. Motion to approve for first reading approved. Motion to approve for first reading carried unanimously.

Motion and seconded to approve CS 3824 for “First Reading Only”. Concern was expressed that without some biology background some students may have difficulty successfully completing a computer science course in bioinformatics. Ed Fox
commented that this course would require only a high school mentality of Biology to successfully complete the course, as it is more Computer Science based than Biology based. There was also concern that since there is a course in the Biological Sciences Department in Bioinformatics that there would be course overlap. It was determined that a letter would be sent to the Biological Sciences Department asking for their support of the course. Motion to approve for first reading carried unanimously.

Motion was made and seconded to approve the items for “First and Second Reading” appearing on the CUC report of October 24, 2007. Motion to approve carried unanimously.

**For “First Reading only”**
Non-Unanimous Approval

**Courses Effective Spring 2008**
CS 3824- Introduction to Computational Biology and Bioinformatics- (new)
UNIV- 2394 Introduction to Leadership in Residential Communities- (new)

**For “First and Second Reading”**
Unanimous Approval

**Courses Effective Spring 2008**
CS 4244- Internet Software Development- (revised)
LDRS 3304- Elements of Team Leadership-(new)

**Courses Effective Fall 2008**
WS 2114- Feminist Theory- (new)
LDRS 3104- The Dynamics of Leadership- (new)

**Revised Cheeksheets Effective for Students Graduating in Calendar Year 2009**
Bachelors of Science in Computer Science

**Discontinuation of Minor Effective Summer I 2008**
Minor in Communication

**Discontinuation of Minor Effective Fall 2010**
Women’s Leadership Minor

**Courses Deleted Effective Fall 2008**
WS 4114 Feminist Theory

●University Athletic Committee
Mary Ann Lewis presented the University Athletic Committee report. Copies of the Student Athlete Academic Support Services three year review, as presented to the University Athletics Committee, Fall 2007, were distributed to commission members.

It was noted that this report is for informational purposes only and that no commission action is required.

- Commencement Committee
  Mercy Azeke presented the Commencement Committee minutes of October 3, 2007. She noted a change for the estimated Fall ceremony cost from $6825.00 to $5600.00. She also noted that Virginia Tech diplomas are an odd size, making them difficult to frame; this is still a pending issue. Motion made and seconded to accept the Commencement Committee minutes of October 3, 2007; motion to approve passed unanimously.

- Other Business
  Mary Ann Lewis requested on behalf of the faculty and Dean of the College of Liberal Arts and Human Sciences that a posthumous degree be awarded to deceased student Lauren Smith for Fall 2007. Motion was made and seconded to award a posthumous BS degree to Lauren Smith. Motion passed unanimously.

  Mike Denbow announced that a representative from Parking Services has been invited to come to the next CUSP meeting to discuss parking during Thursday night home football games.

- The meeting was adjourned at 4:00 p.m.

Submitted by,
Megan Maloney
Office of the University Registrar