Minutes
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
September 24, 2007
3:00 P.M - 230 Student Services Building

Present:  M. Denbow, (chair); R. Daniel; J. Browder for J. Davis; C. Clemenz for R.E. Sorensen; B. Watford for R. Benson; M.A. Lewis; T. Gardner; R. Oderwald for J. M. Kelly; J. Penven; J. Crunkilton for S. Quisenberry; E. Kline; C. Wood; C. Finkielstein; E. Fox; I. Glennon; V. Groover; J. Moore; E. Mashack; A. Beringer

Absent with notification:  D. Zahm

Absent without notification:  R. Avery; D. Ford; M. McNamee; L. N. Chang; G. Schurig; M. Paretti; J. Brozovsky; Z. Bahta; J. Vaziralli

Visitors:  W. Ashton; N. Bailey Spencer; M. Foushee

● Call to Order and Announcements  
  The meeting was called to order at 3:00 pm by Mike Denbow, Chair. Mike welcomed to the Commission continuing and new members for 2007-2008. He stated that Thom Mills was originally scheduled to be Commission Chair since he was Chair of the Curriculum Committee last year. However, the Chair must be a faculty voting member and Thom is no longer a member of the Commission. Therefore, the current year’s Chair of the Committee on Undergraduate Curricula assumed the Chair of the Commission. He also reported that Diane Zahm will be the Chair of CUC for 2007-2008.

Members and visitors present introduced themselves and the area they represented.

● Adoption of the Agenda  
  Motion was made and seconded to adopt the agenda as distributed. The motion was approved unanimously.

● Approval of April 9, 2007 Commission Minutes  
  Mike stated April 9, 2007 was the last meeting of the Commission for 2006-2007 due to the tragic events in the spring 2007. Motion was made and seconded to approve the April 9, 2007 Commission minutes as distributed. The motion was approved unanimously.

● Report from Commission Committees/Sub-Committees

Committee on Undergraduate Curricula Report of April 26, 2007  
(To confirm for Commission minutes – report electronically approved 05/04/07)
Mike stated that since the Commission did not meet after April 9, 2007 the CUC report of April 26, 2007 was approved electronically on May 4, 2007; however, the report needed to be documented in the Commission minutes for historical reference. Motion was made and seconded to confirm the April 26, 2007 Committee on Undergraduate Curricula report. The motion was approved unanimously.

For “First and Second Reading”
Unanimous Approval

Courses Effective Fall 2007
MSE 2014 Materials Engineering Transition (new)

Courses Effective Spring 2008
ECE 4214 Semiconductor Device Fundamentals (revised)

New Track and Designator Effective Fall 2007
Bachelor of Science in Civil Engineering, Structures, Geotechnical, and Construction Track (SGC)

Discontinue Concentration Effective May 2007
LASC African Area Studies

Discontinue Options Effective December 2007
Environmental Affairs
Global Development
Social Studies Education
Urban Studies
World Politics and Policy

Discontinue Track and Designator Effective December 2008
Bachelor of Science in Civil Engineering, Structures, Foundations, & Construction Track (SFC)

Checksheets Effective for Students Graduating in Calendar Year 2009
Bachelor of Science in Electrical Engineering (revised)
Bachelor of Science in Computer Engineering (revised)
Other Business

As required by the Committee guidelines, Norrine Bailey Spencer, Director of Undergraduate Admissions and Associate Provost, presented an annual report to the Commission on the actions taken by the Undergraduate Admissions Appeals Committee. She briefly commented on the number of admissions cases reviewed and approved for the academic year 2006-2007, and the number of cases that have been heard for summer and fall 2007. It was moved and seconded to accept the Undergraduate Admissions Appeals Committee report of September 24, 2007. The motion was approved unanimously.

Mike stated that due to the cancellation of late spring meetings, the Commission needed to elect representatives to the University Commencement Committee and the Committee on Academic Support. Candice Clemenz, representing Dean Richard Sorensen from the Pamplin College of Business, was nominated to serve as the Commission representative to the University Commencement Committee. Candice was elected by acclamation. John Brozovsky was nominated to serve as the Commission representative to the Committee on Academic Support. John was elected by acclamation.

Ron Daniel from the University Provost’s Office distributed copies of the Course of Study Planner. He made brief comments regarding its current use by selected student populations. It is anticipated that an on-line version will be available by December 2007.

The meeting was adjourned at 3:23 p.m.

Submitted by,
Marvin Foushee
Office of the University Registrar