Jan Helge Bohn called the meeting to order at 2:05 pm.

AGENDA: As a point of order, the last item on the Agenda reads “Approval of the Transportation and Parking Committee Minutes for September, October, and November 2005.” It was noted that in reality, the Commission’s role is to “review” the minutes. With the recommendation to change the word “approval” to “review,” the Commission unanimously approved the Agenda.

MINUTES: The Minutes of the November 17, 2005, meeting was unanimously approved by the Commission.

OLD BUSINESS:
Second Reading of the Transportation and Parking Committee Resolution 2005-2006A (Resolution for a Change in Committee Membership). The resolution was unanimously approved by the Commission, and will be forwarded to the University Council for the First Reading on February 6, 2006.

NEW BUSINESS:
Election of a Vice Chair. The Commission discussed the issue of eligibility and unanimously agreed to table this election until the following meeting pending the receipt of additional university governance guidance. The Vice Chair can be either a faculty or staff member. Brian Mihalik said he would be willing to serve in this role, but added he is a full-time faculty member who spends a portion of his time teaching and the balance of his time as an administrator for the Dean of the Graduate School.

Election of a Faculty Representative from the Commission to the Transportation and Parking Committee. Mark Armstrong volunteered and was unanimously approved to serve as the Commission on University Support’s Representative to the Transportation and Parking Committee.

Election of a Recorder. Following a discussion on the need to have a member serve as Recorder, the Commission decided to rotate the responsibilities for recording the minutes
amongst its members as follows: Brian Mihalik in January, Mark Armstrong in February, Diane Reaver in March, and Bill Elvey in April.

**Review of the Transportation and Parking Committee Minutes for September, October, and November 2005.** The Commission reviewed the three sets of minutes.

**Visitors Parking.** The issue of visitors parking on campus was discussed in depth. Bill Elvey addressed how the university currently handles visitor parking, and provided insight into potential changes to make the system more efficient. One proposal under consideration is to introduce kiosks at four strategic entry locations on campus. As we move forward with any changes the university will seek input from various key units to include Admissions, University Relations, etc.

**Expanded Services for the CRC.** The Commission felt that with the increase of teaching and research functions at the CRC, the university needs to consider expanded strategies for transportation and parking services. This topic will likely be a future agenda item for the Commission.

**Strategic Planning and the Administrative Support Plans (ASP).** The university is in the process of updating the University Strategic Plan. In order to facilitate the updating of the Plan, four administrative planning committees have been established to include: the Diversity and Community Committee, the Faculty and Staff Committee, the Infrastructure Committee, and the Resource Development and Allocation Committee. The output of these committees will form the Administrative Support Plans.

As Chair of the Faculty and Staff Committee, and with oversight responsibilities for many of the functions within the Infrastructure Committee, Kurt Krause asked the members of the Commission on University Support to consider how we fit into the strategic planning and ASP process, and how we add value.

**FUTURE MEETINGS:** For the remainder of the 2006 Spring Semester, the Commission decided to meet each month on the third Thursday from 2:00 to 3:00 pm in Room 325 Burruss Hall. Our next meeting is scheduled for February 16, 2006.

**ADJOURNMENT:**
The meeting was unanimously adjourned at 3:00 p.m.