COMMISSION ON UNIVERSITY SUPPORT
MEETING MINUTES
May 15, 2008
Burruss Hall, Room 325

PRESENT:
Members: Jan Helge Bøhn, Chair; Brian Mihalik; Sherwood Wilson; Mike Coleman and Hugh Latimer (Facilities); Guy Sims (for Zenobia Hikes); Martin Daniel (for Sharron Quisenberry); Pat Rodgers (for Erv Blythe); Bradley Scott; Sue Ellen Crocker; David Ford;

Guests: Denny Cochrane (Facilities); Randy Crockett and Mike Naff (AIS)

Recorder: Vickie Chiocca, Administrative Assistant

Jan Helge Bøhn called the meeting to order at 2:05 p.m.

1. ITEM
   a) Approval of Agenda – Approved with 1 change: Item 3.a) Old Business – Pictures on Class Rosters (Randy Crockett and Mike Naff) replaced Computing and Communications Resources membership structure.
   b) Approval of April 17, 2008 CUS minutes was unanimous.

2. REPORTS
   a) Energy & Sustainability Committee - Denny Cochrane updated the commission on major items from the Energy and Sustainability April 28, 2008 meeting:
       • The President’s task to the committee for developing a draft VT climate commitment. A sub-committee, chaired by Prof. John Randolph will meet monthly during the summer
       • Sustainability program update from Rick Johnson, the Director of Housing and Dining Services. Rick Johnson expressed interest in becoming a member of the committee and the committee recommended he become a member.
       A member asked for explanation of the “President’s Climate Commitment.” Sherwood Wilson stated that it commits the university to climate neutrality and buying 15% of energy from sustainable sources. Currently this is not practical due to costs and so President Steger prefers to sign something we can commit to. Denny Cochrane referenced the E&S committee handout he provided that included a letter from President Steger dated April 23, 2008 with more details.

   b) Building Committee – Hugh Latimer updated the Commission on the building committee’s April meeting. At the meeting Bob Broyden
reviewed the capital budgeting process and Lynn Eichhorn provided an update of active design and construction projects.

3. OLD BUSINESS
   a) Randy Crockett and Mike Naff gave a presentation on the new class rosters with access to student pictures for faculty use. They worked with Wanda Dean (Univ. Registrar) and Legal Counsel on the implementation process. They emphasized that according to FERPA rights, photos are confidential, not to be reproduced; downloading or copying is prohibited. The new system goes online Monday, May 19.
   b) Sue Ellen Crocker gave an update on the smoking restriction survey. As of May 15, 2008 there were 203 entries: 47 faculty (23%), 105 staff (52%), 21 wage (10%), 30 no answer (15%). Here are the responses to the survey questions:

   Do you smoke?
   Yes     19  (9%)
   No      156 (77%)
   Occasionally 9  (4%)
   No answer 19  (9%)

   Have you read the current University Policy on smoking?
   Yes    135  (67%)
   No     60  (30%)
   No answer 8  (4%)

   If a boundary were established as a designated smoking area, how far from any building entrance would you feel is adequate?
   Current Policy  46 (23%)
   25 feet    142 (70%)
   No answer     15 (7%)

   If you answered no to a designated distances, what alternatives would you recommend? 67 responses

   Survey will be left open for another month, with administrative rights given to the members of the commission for reviewing results. Sue Ellen Crocker reported that she spoke with Steve Capaldo, University Legal Counsel and he has no problem, if based upon results of the survey, the commission proposes a resolution to implement the 25-ft. boundary.
   c) Hugh Latimer gave an update on the status of the newspaper boxes. They are currently updating location plan, verifying costs and identifying funding changes. Jan Helge Bøhn asked how long before actual deployment. Hugh Latimer guessed fall semester as long as there were no policy issues; and stated they were progressing towards that goal.

4. New Business
   a) Proposed meeting dates-members agreed unanimously to scratch Aug. 21 and Dec. 18
b) Members also agreed unanimously to postpone Election of Chair for 2008-2009 until fall, since many of the current members are rotating off of the committee.

c) CUS representative to the Transportation and Parking committee: the new representative will need to be replaced since Mary Finn’s term is ending. Leslie O’Brien will replace her as the library faculty representative to the commission.

Jan Helge Bøhn proposed that drafts of the following resolutions be provided to the commission for consideration in the fall:

d) Resolution 2007-08C for Appointment of the Energy and Sustainability Coordinator as Ex Offico Member of the Energy and Sustainability Committee

e) “Ex-officio voting rights” – Brian Mihalik will provide a draft for consideration

f) Smoking Resolution- Sue Ellen Crocker will update and provide

Adjourned at 2:55 pm.

Respectfully submitted,

Vickie Chiocca