COMMISSION ON UNIVERSITY SUPPORT
MEETING MINUTES
October 18, 2007
Burruss Hall, Room 325

PRESENT:
Members: Jan Helge Bøhn, Chair; Guy Sims (for Zenobia Hikes); Martin Daniel (for Sharron Quisenberry); Erv Blythe; Sue Ellen Crocker; Scott Hurst; Sherwood Wilson; Bradley Scott; Philip Young (for Mary Finn); Debbie Day (for Tom Tillar); Heidi McCoy (for Jim Hyatt).

Also present: Chiocca, Vickie (Administrative Assistant)

Jan Helge Bøhn called the meeting to order at 2:00 p.m.

AGENDA:
The October 18, 2007 Agenda was unanimously approved by the commission.

MINUTES OF THE PREVIOUS MEETING:
The Minutes of the September 20, 2007 meeting were approved by the commission.

NEW BUSINESS
Report from Transportation and Parking Committee (TPC). Philip Young (representing Mary Finn) gave an update that the TPC is working on a campus wide bicycle policy

Report from the Commission Chairs meeting was tabled since Brian Mihalik was not present for the meeting.

Report on BOV actions following various committee proposals since April 16, 2007. Sherwood Wilson updated the commission on the recommendations of the committees. There have been over 300 recommendations compiled into a single document that the Policy Group has been asked to review and summarize. Two advisory committees (Advisory Committee on Security and Infrastructure and Advisory Committee on Human Dimensions) will also review the recommendations. The Policy Group with President Steger’s leadership will create priorities and give VP assignments. Many of the recommendations have already been implemented; many are not in the purview of the university; a significant number that come under the university purview are feasible, some have already been implemented, some are very expensive and some are multi-year. Erv Blythe agreed with Sherwood Wilson’s assessment, adding that there are probably over 50 recommendations that have already been implemented. He also mentioned that these recommendations are a priority of President Steger
and Jim Hyatt. There were no policy recommendations that warranted follow-up by the Commission at this time.

**Discussion of potential changes to the smoking policy.** Chair Jan Helge asked for discussion of the current smoking policy, and any potential changes and or issues the commission may want to consider. There was significant discussion that included designated smoking areas and distance from buildings and entrances, financial costs and benefits, health aspects, and the feasibility of doing a university-wide survey to get input from faculty and staff to learn what issues may or may not be important as related to smoking. Sue Ellen Crocker agreed to share a sample survey with the commission members to review at the next meeting.

**FUTURE MEETING**
The next meeting is scheduled on Thursday, November 15, 2007 at 2:00 pm.

**Adjournment.** The meeting was unanimously adjourned at 3:00 pm

Respectfully submitted,

Vickie Chiocca, Administrative Assistant to the Vice President for Administrative Services