Minutes
Commission on University Support
October 19, 2006
2:00 p.m.; 325 Burruss Hall

Attendance: Jan Helge Bohn, Chair; Tom Tiller; Bradley Scott; Mary Finn; Denny Cochrane; Pat Rodgers; Sue Ellen Crocker; Bill Elvey; Martin Daniels; Kurt Krause; and Guy Sims

Meeting convened at 2 PM by Chairman Jan Helge Bohn

Agenda: October 19, 2006 agenda approved unanimously

Minutes: Sept. 21, 2006 minutes approved unanimously

New Business

The Commission discussed various topics for consideration this year to include the following:

- **Standard Publication Box Proposal:** Matt Gart of the University Architect’s Office presented a proposal on a standard display for media publications. Copies of the Campus News Rack project were distributed to the group. This particular project began several years ago but was stopped. Currently, many newspaper owners placed their boxes wherever without any responsibility for upkeep or maintenance. Matt’s area inventoried all of the boxes for publications around campus, photographed and catalogued them to identify high use areas, status of boxes, etc. The Roanoke Times was solicited to offer advice on how best to address this issue. The process for the operation of the use and maintenance of the boxes is currently in development. Questions raised by members of the commission included: Who pays for the boxes, the vendors or university?; How will this affect the CT and their ability to distribute their papers?; Who would be responsible for the maintenance and appearance of the boxes? The idea was presented to establish a subcommittee to draft the policy on new paper box operations. Consensus: The design of the boxes was acceptable to the commission members. It was also suggested the University Services be contacted to discuss how vendors could be charged fees to use a common distribution box and that Kurt would make this contact.

   It was also suggested by Bill Elvey that we contact Don Williams, Executive Director, VT Services. Kurt agreed to take the lead.

- **Smoking Policy:** Kurt Krause distributed the existing VT Smoking Policy and an updated and more comprehensive policy, proposed by Dr. Michael Bliss, prohibiting smoking within 30ft. of an entrance to any non-smoking building on campus. As a point of information, the senate did discuss this last year. The idea of having smoking locations around campus offered. Questions: Does the university have the responsibility to
provide a place for smokers?; Are their legal concerns surrounding this issue?; Can we identify smoke free institutions and review their policies?

Meeting adjourned @ 3:15 PM.

Next meeting: Nov. 16, 2006 @ 2 PM

Respectfully submitted,

Dr. Guy A. Sims