

University Council Minutes
April 7, 2003
3:00 — 5:00PM
1045 Pamplin Hall

Present: Charles Steger, Rodd Hall for Hassan Aref, Jeb Stewart for Earving Blythe, Lay Nam Chang, Ben Dixon, Karen DePauw, Peter Eyre, Margie Zelinski for Elizabeth Flanagan, Eileen Hitchingham, Denise Orden for Paul Knox, Mark McNamee, Ed Henneke, Mary Ann Lewis for Jerry Niles, Kim O'Rourke, James B. Blair, Minnis Ridenour, Ray Smoot, Hap Bonham for Richard Sorensen, Tom Tillar, Donald Hatfield, Pat Hyer for Sharon McCloskey, Eric Pappas, Joe Pitt, Diane Zahm, JoAnn Emmel, Mitzi Vernon, Imad Al-Qadi, Elizabeth Gilboy, Bernice Hausman, Phillip Huang, Robert Smith, Althea Aschmann, Maxine Lyons, Delbert Jones, Jimmy Martin, Terry Kershaw, Randy Stith, Jan van Aardt

Absent: Gregory Brown, Landrum Cross, Mel Gillespie, Pat Ballard, Ruth Grene, Brian Montgomery, Mark Barrow, Jeryl Jones, Don Orth, Bob Tracy, Bernard Feldman, Peter Kennelly, Gloria Bird, Mike Martin, Myron McClees, Wayne Durham, Melijnda Pomeroy, Brandy Ellen Cowing, Allen Bradley, Sterling Daniel, Andrew Jayne, Rachel Luken, Brian Montgomery, Brant Snyder

Guests: David H. Vaughan, Chair, Academic Support Committee; Faculty Representative for undergraduate College Agriculture and Life Sciences, CUSP

Dr. Steger called the meeting to order at 3:02 p.m. A quorum was present.

1. Adoption of Agenda

A motion was made and seconded to adopt the agenda as presented. The motion carried.

2. Announcement of approval and posting of minutes of March 24, 2003.

Dr. Steger noted that these minutes have been voted on electronically and can be publicly accessed on the Governance Information System on the WEB (<http://intra.vt.edu/govern/>).

3. New Business

Commission on Undergraduate Studies & Policies

Resolution CUSP2002-03C

Resolution to Accommodate Martin Luther King, Jr. Holiday
Observance in the University Calendar Criteria

Dr. Hatfield presented the resolution for first reading. This is a resolution to accommodate the Martin Luther King, Jr. holiday that was approved during the 2001-02 academic year. The new resolution restates the number of class days for each semester as 72 days. To accommodate the 72 day restatement, Columbus Day is the proposed day to grant to students as a holiday for the fall semester. This is currently a federal holiday, and it is a university holiday for classified staff (not faculty); faculty and students have not been

granted this day as a university holiday in the past. CUSP did not address the issue of this holiday becoming a faculty holiday. It is the charge of CUSP to establish a student calendar to accommodate this holiday. CUSP concluded that there is no university-wide means of addressing classes missed on MLK Day. This will have to be managed at the course level. A question was raised about whether this will cause any change to the Thanksgiving holiday break. It will not. Dr. Steger suggested that any questions pertaining to this should be e-mailed to Dr. Hatfield (hatfield@vt.edu) before the next meeting. If necessary, Dr. Hatfield will be able to meet with administration for consultation on issues so that clarification of any questions will be resolved before second reading on April 21. Dr. Steger clarified that the resolution addresses only the cancellation of classes; it has no effect on faculty or staff. The effect of the proposed resolution is that the university will be open on Columbus Day; however, classes will not be held. For staff, it would continue to be treated as any other staff holiday. Classified staff who are required to work would earn compensatory leave.

Dr. Steger discussed the next scheduled University Council meeting for April 14. It has been suggested that this meeting be cancelled, as there will be no issues ready to come forward at that time. Any new business will have to be brought forward at the April 21 meeting in order to complete second reading at the final May 5 meeting.

4. Ongoing Business

Commission on Faculty Affairs

Resolution CFA2002-03B

Return-Service Obligation for Study-Research Leave

This resolution had been deferred; the first reading was March 17, 2003. Dr. Diane Zahm stated that Commission on Faculty Affairs will meet Friday, April 11, 2003, concerning this resolution. It is expected that the resolution will be brought back to University Council for second reading on April 21.

Commission on Undergraduate Studies and Policies

Resolution CUSP2002-03B

Resolution to Establish a Temporary Freeze on Course Proposals to
The University Core Curriculum Committee

This resolution had been deferred; the first reading was March 17, 2003. Dr. Donald Hatfield stated that Commission on Undergraduate Studies and Policies is reviewing a resolution on the writing intensive requirement, which impacts Resolution CUSP 2002-03B. The CUSP resolution will be brought back to University Council for second reading on April 21.

5. Council accepted the following Commission minutes:

The following Commission minutes have been voted on electronically and can be publicly accessed on the Governance Information System on the WEB (<http://intra.vt.edu/govern/>).

- Commission on Faculty Affairs
February 28, 2003
- Commission on Graduate Studies and Policies
February 19, 2003
- Commission on Student Affairs
February 27, 2003
March 13, 2003
- Commission on Undergraduate Studies and Policies
March 24, 2003

• **For Information Only**

Minutes of University Advisory Council on Strategic Budgeting and Planning:
February 27, 2003

8. Adjournment

Dr. Steger adjourned the meeting at 3:16 p.m. The next meeting will be April 21. The last meeting of the academic year will be May 5.

Respectfully submitted,

Kim T. O'Rourke
Executive Assistant to the President

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