

**University Council Minutes**  
**May 3, 2004**  
**3:00 – 5:00 PM**  
**1045 Pamplin Hall**

**Present:** Mark McNamee for Charles Steger (Presiding), Ed Henneke for Hassan Aref, John Wilson for James Blair, Jeb Stewart for Erv Blythe, Greg Brown, Lay Nam Chang, Landrum Cross, Karen DePauw, Ben Dixon, Janis LaForce for Elizabeth Flanagan, Eileen Hitchingham, Jack Davis for Paul Knox, Kurt Krause, David Ford for Mark McNamee, Mary Ann Lewis for Jerry Niles, Kim O'Rourke, Ellen Plummer, Tim Mack for Sharron Quisenberry, Minnis Ridenour, Gerhardt Schurig, Hap Bonham for Richard Sorensen, Tom Tillar, Jean Brickey, Sam Easterling, Rosemary Goss, Rakesh Kapania, Doris Kincade, Elaine Matuszek, Joe Pitt, Edd Sewell, Susan Anderson, Mark Barrow, JoAnn Emmel, Jack Cranford, Kathleen Jones, Imad Al-Qadi, Peter Eyre for Marion Ehrich, Hans Rott, Bernice Hausman, Philip Huang, Peter Kennelly, Robert Tracy, Randy James Berkson, Althea Aschmann, Sue Ellen Crocker, Maxine Lyons, Jimmy Martin, Chris Lichty for Mike Martin, Gabrielle Minnich for Randy Stith, Antoinette Stroter, Allan Bradley, Maya Newhagen for Puraj Patel, Sumeet Bagai, Devin Weller for Brant Snyder

**Absent:** Vivek Mehta, Richard Ashley, Don Orth, Gloria Bird, Keniah Robinson, Terry Kershaw, Pankaj Gupta, Meredith Katz, Elaine Giuliani, Rebecca Stover

**Guests:** Dwight Shelton, Pat Hyer, Terry Clements and Beth Waggenspack for UCCC, Marlene Preston and Nancy Metz for the Department of English, Terry Wildman for CEUT, Ron Daniel, Lucinda Roy, John Dooley, Richard Ashley, Teresa Wright, Stuart Mease

Dr. McNamee called the meeting to order at 3:00 p.m. A quorum was present.

**1. Adoption of Agenda**

A motion was made and seconded to adopt the agenda as presented. The motion carried.

**2. Announcement of approval and posting of minutes of April 19, 2004.**

Dr. McNamee noted that these minutes have been voted on electronically and can be publicly accessed on the Governance Information System on the WEB (<http://intra.vt.edu/govern/>).

**3. Old Business**

Dr. McNamee reminded everyone that this is the last meeting of the year. Resolutions will be voted on for approval and any actions not completed this year will automatically need to be brought forward anew next year if the Commission desires.

**Commission on Graduate Studies and Policies**

Resolution CGSP2003-04C

Resolution for Establishment of a Master of Fine Arts (MFA) in Creative Writing Degree Program in the Virginia Tech College of Liberal Arts and Human Sciences

Dr. Rakesh Kapania presented the resolution for second reading and made a motion for approval of the resolution. The motion was seconded and carried unanimously.

### **Commission on Graduate Studies and Policies**

Resolution CGSP2003-04D

Resolution for Deletion of Untaught Classes from the Graduate School Catalog (Amendment to Presidential Policy Memorandum No. 11)

Dr. Rakesh Kapania presented the resolution for second reading and made a motion for approval of the resolution. The motion was seconded.

A friendly amendment was proposed to include a statement to the effect that this resolution does not apply to special study courses. A motion was then made and seconded for a second amendment. The amendment would change the number of years specified in the first "resolved" statement from "three" to "five." The second amendment was defeated.

Dr. McNamee called for a vote on the original motion to accept the resolution with the friendly amendment exempting special study courses. The motion passed.

### **Commission on Undergraduate Studies and Policies**

Resolution CUSP2003-04A

Resolution to Revise the Writing-Intensive Requirement

Dr. Rosemary Goss presented the resolution for second reading and made a motion for approval of the resolution. The motion was seconded.

A motion was made and seconded to defer this resolution, which would, in fact, kill the resolution. This motion was voted on and was defeated.

A motion was then made and seconded for an amendment to change the word "submit" to "file" on the top of page four so that all colleges must file departmental plans with the University Core Curriculum Committee. In the same motion it was proposed to strike the sentence "All departments must have an approved plan by July 1, 2005." A vote was taken and the amendment was defeated.

A vote was then taken on the resolution as originally presented and it passed.

Note: Before the official version of the resolution is posted on the web, the "commentary" statements will be removed.

### **University Council**

Resolution UC2003-04A

Resolution to Amend the University Council Constitution and By-laws to Accommodate Organizational and Administrative Changes of the University.

Ms. Kim O'Rourke presented the resolution for second reading and made a motion for approval of the resolution with an amendment to add, "When additional faculty are elected at the beginning of the academic year, to maintain a faculty majority over voting administrators, those faculty will serve a one-year term." This sentence would be added in the last paragraph of the resolution. The motion was seconded.

An amendment was proposed by the Staff Senate to add, "The number of Staff representatives elected by the Staff Senate on University Council shall be equal to the number of regular Faculty Senate representatives" on page three. The motion was seconded. This amendment would in effect change page two of the elected representatives, "Three Staff Senators elected by the Staff Senate" to read "Seven Staff elected by the Staff Senate." To allay faculty concerns, Ms. O'Rourke pointed out that if this is amended, staff would never have more than 15 representatives and faculty would never have less than 20 representatives when considering all possibilities of representatives from the Commissions. The proposed amendment was defeated.

Dr. Karen DePauw noted that under *Ex officio members*, "Vice Speaker of the Graduate Student Assembly" should be changed to "Vice President of the Graduate Student Assembly." The correction was noted and will be made.

Ms. Ellen Crocker, President of Staff Senate, stated that Staff Senate would like to withdraw recommendation of the resolution. The resolution as presented to University Council is not the same resolution that Staff Senate passed. The Staff Senate passed the resolution without the extra faculty representatives being placed in it. Staff Senate voted that if there was a significant change, they would revoke approval of this resolution. Ms. Crocker asked that the resolution be withdrawn.

Instead of withdrawing the resolution, Ms. O'Rourke, its maker, requested a division of the question. Each of the three "RESOLVED" statements would be considered as separate resolutions and considered in the same sequence.

The significance of the first resolution, which listed the proposed membership of University Council, is that it would allow current administrators voting privileges upon approval of the Board of Visitors on June 7. She explained that if this item is not passed today and instead considered next fall, the soonest those new administrators could vote on University Council matters would be after the November 2004 BOV meeting.

Dr. McNamee accepted the proposed division of the question.

The first resolution was defeated, as it did not meet the required two-thirds vote of all voting members which would require 42 votes to change the constitution. With the defeat of the first resolution, Ms. O'Rourke withdrew the other two resolutions.

### **Commission on Outreach and International Affairs**

Resolution COIA2003-04B

Resolution for Change in Charge of Commission on Outreach and International Affairs  
(Revision of University Council Constitution)

Dr. Doris Kincade presented the resolution for second reading and made a motion for approval of the resolution. There was no discussion. The resolution passed, meeting the requirement of a two-thirds affirmative vote needed to amend the University Council Constitution.

### **Commission on Outreach and International Affairs**

Resolution COIA2003-04A

Resolution for Change in Membership of Commission on Outreach and International Affairs  
(Revision of University Council Bylaws)

Dr. Doris Kincade presented the resolution for second reading and made a motion for approval of the resolution.

In response to a question about language at the first reading dealing with the membership statement about "Three elected representatives of the Extension/public service non-ex officio A/P faculty," Dr. Kincade proposed an amendment that would insert "Cooperative" before "Extension." The revised statement would read "Three elected representatives of the Cooperative Extension/public service non-ex officio A/P faculty."

The motion was seconded and approved.

#### **4. Announcement of approval and posting of Commission minutes**

These minutes have been voted on electronically and will be posted on the University web. Note that the purpose of voting on Commission minutes is to accept them for filing. University Council By-laws require that policy items be brought forward in resolution form for University Council action.

- Commission on Administrative and Professional Faculty Affairs  
April 5, 2004
- Commission on Classified Staff Affairs  
March 17, 2004
- Commission on Equal Opportunity and Diversity  
April 12, 2004
- Commission on Faculty Affairs  
April 2, 2004  
April 16, 2004
- Commission on Graduate Studies and Policies  
April 7, 2004
- Commission Outreach and International Affairs  
April 8, 2004
- Commission on Research  
February 11, 2004  
March 31, 2004
- Commission on Student Affairs  
April 1, 2004
- Commission on Undergraduate Studies and Policies  
April 12, 2004  
April 26, 2004

## **5. For Information Only**

Minutes of University Advisory Council on Strategic Budgeting and Planning  
March 25, 2004

## **6. New Business**

University Council  
Resolution UC 2003-04C

Ms. O'Rourke asked to be recognized by the Chairman and then proposed a new motion from the floor.

Per the University Council Bylaws, Section II.5.b "...The University Council may approve a request for first reading and action on a resolution at its last meeting of the academic year by a vote of three-fourths of the membership present." Referring to this passage, Ms. O'Rourke proposed a new resolution that the positions of Vice Provost for Outreach and International Affairs, Vice Provost for Academic Affairs, and Vice President for Budget and Financial Management be named members of University Council. This resolution would be considered as first reading and would be acted upon according to the referenced bylaws. A three-fourth affirmative vote is required for this resolution to be considered, and upon that approval, the proposed resolution may then be voted on.

The motion to add these positions was seconded. A request was made that the membership of the Council be reviewed in the fall of 2004. A friendly amendment was made to add these positions for one-year only to enable a closer review of membership structure. A motion was made, and seconded to approve the amendment to the proposed resolution. The amendment passed.

A vote was taken to allow resolution to be considered, and passed with 45 votes, meeting the required three-fourths vote.

The resolution was then voted on requiring, a two-thirds (42) affirmative vote. The resolution passed meeting the requirements.

## **7. Adjournment**

There being no further business, Dr. McNamee adjourned the meeting at 4:15 p.m.

Respectfully submitted,

Kim T. O'Rourke  
Executive Assistant to the President

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